

SCOPE

Clay County School District is soliciting a Request for Proposal for the installation of high bandwidth service commencing with E-rate funding year 2010 as indicated below. The County reserves the right to modify the project as deems necessary. The project must include termination of each circuit at a switch owned and maintained by the vendor at each termination location (Clay County School District).

The proposal shall include initial installation (non-recurring charges) and monthly recurring service charges that shall be priced separately for each service location.

Any questions related to the technical aspects of this document should be directed to Andy Haynes at nhaynes@access.k12.wv.us or Paul Karas at erate@naa.com

- The vendor must quote a turn-key solution that will be installed, tested, fully operational, and accepted by Clay County School District within ninety (90) days after issue of purchase order.
- In case of service interruption, the vendor must include in their quoted service price a four-hour “*back in service*” response time from the time of notification by an authorized Clay County School District representative during regular business hours.
- The vendor must include an explanation of the capabilities of their centralized network testing, trouble correction system, and procedures utilized during the service outage.
- All circuits in this RFP response will transport full quoted bandwidth for Clay County School District use only.
- Vendors must include a copy of their service agreement with their proposal. The district will append the WV96 contract rider to the vendor’s service agreement.
- Vendor’s proposal price shall be for (A) a three (3) year term with optional renewals for up to two (2) additional 12 months periods, and (B) a five (5) year term.
- The evaluation of each proposal will have the heaviest weight assigned to complete installation costs, all other one-time costs, and monthly recurring costs for a period of the contract duration (40%). The total cost for the first year will be evaluated and weighted at 20%. Evaluation will also be based on prior experience of Clay County School District with the respondent, technical capability and quality of work performed in other networks, qualification of personnel, and environmental factors (20%). Additionally, the evaluation will be based on the ability of the vendor to deliver a complete array of optional data transfer rates (20%).

- The vendor must be an authorized telecommunications provider under the FCC/SLD rules and be willing to file a SPIF on behalf of Clay County School District and comply with all applicable E-rate rules and regulations.
- Clay County School District requires the network to be configured with a Network Operations Center (NOC) located at Clay County SD Board Office, 285 Church Street, Clay, WV 25043.
- Clay County School District may implement this WAN in stages over a period of up to three (3) years.
- The vendor shall provide a physical and logical Network Drawing of proposed network in Visio format and PDF format.

CIRCUIT SPECIFICATIONS

- One 10 Mb/s, 20 Mb/s, 30 Mb/s, 100 Mb/s, or DS3 connection from the Clay County Board of Education to the K12 network located at Building 6 at WV State Capitol Complex, Charleston, WV 25311. Please provide separate pricing for all five options.
- If the vendor provides a hub in their network, each circuit shall also have an appearance at the Clay County Board of Education location at a quoted bandwidth.
- The vendor may place their hub at the Clay County Board of Education utilizing their own core switch and then two (2) 100 Mb/s connection or one (1) 1 Gb/s is provided to the Clay County Board of Education.
- Minimum 10 Mb/s connection from all schools listed below to the Clay County Board of Education or a hub.
- Vendor should provide separate pricing for 10 Mb/s, 20 Mb/s, 100 Mb/s and 1 Gb/s connections from all schools listed below to the Clay County Board of Education.
- Clay County Schools reserves the right to change any circuit to an alternate speed with a 30 day notice to the vendor. All quoted transfer rates will be available for the life of the contract.

