



CLAY COUNTY SCHOOLS

P.O. BOX 120 • 285 CHURCH STREET • CLAY, WEST VIRGINIA 25043
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TO: Clay County Schools Parents

FROM: Mrs. Haynie, Title I Director
Mr. Boggs, Big Otter Elementary School Principal
Mrs. Melinda Isaacs, Clay County High School Principal
Ms. Anita Stephenson, Clay County Middle School Principal
Mrs. Michelle Paxton, Clay Elementary School Principal
Mrs. April Kearns, H. E. White Elementary School Principal
Mrs. Tina Burnette, Lizemore Elementary School Principal

SUBJECT: PARENTS RIGHT-TO-KNOW

DATE: August 18, 2016

We are looking forward to working with you and your child this school year. This letter is regarding parents' right to request and receive information regarding the qualifications of teachers. This letter is to make you aware of your right to this information. Students will receive a similar notice at the beginning of each school year in compliance with federal law which states:

(6) PARENTS RIGHT-TO-KNOW-

- (A) QUALIFICATIONS- At the beginning of each school year, a local educational agency that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following:
- (i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
 - (ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
 - (iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
 - (iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications.
- (B) ADDITIONAL INFORMATION- In addition to the information that parents may request under subparagraph (A), a school that receives funds under this part shall provide to each individual parent—
- (i) information on the level of achievement of the parent's child in each of the State academic assessments as required under this part; and
 - (ii) timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.
- (C) FORMAT- The notice and information provided to parents under this paragraph shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

Should you request the information above from the school principal, you will receive a timely reply. Thank you for your time and cooperation. Also, please remember that, as a parent, you are especially important to us and you are always welcome.