

Navigating Virtual School on WV Learns

Go to <http://wvlearns.k12.wv.us>

Log on using your @stu.k12.wv.us email address and password.

If the screen is white, click Portal on the left hand side.

Once there, click the WV Learns icon.

Your home page will open.

Under the message, go to My Courses. Some are shown with an icon for each course. Some require you to click the down arrow and Expand the Widget to see a list of your courses.

Click on the course you wish to work in.

Once in the course, read the information on the Course Home page. On the right side there is a link, so you can check your email. Please check your email each day.

Click Content.

On the left side, click Overview to see if your teacher added any information.

Now, go to Table of Contents. The complete Table of Contents for this course will open. Beginning at the top, click on the blue hyperlink for the assignment. Work your way through the course in the order assignments appear unless directed differently by your teacher. Once you complete an assignment, you will get a check mark on the right of the assignment. If you have yet to complete the assignment, there will be a dot. As you work through assignments, keep in mind there is a progress bar at the top right side that says something like 1 of 3 that you can use to move from one page in the assignment to the next. After reading all of the pages in a lesson, please use the gray right arrow to advance to the next task.

Another way to find assignments is to click Course Schedule to see if you have anything due today, tomorrow, or within the next seven days. If your teacher has set due dates, you will see these assignments there. Click on the blue hyperlink to access the assignment. However, make sure to complete the corresponding lesson before attempting the assignment. That is why I recommend you work from the Table of Contents.

A third way to find assignments is to click on Assignments. Then click on each of the icons shown. When you open an icon, you can complete the assignment from there. Again, make sure to complete the corresponding lesson before attempting the assignment. That is why I recommend you work from the Table of Contents.

To check your grades, please click Grades. When you check your grades for an assignment, please click on the assignment to review the assignment, any feedback your teacher provided, and the corresponding lesson, especially if you did not earn 100%, so you will learn the information. If you have questions about the content after this review, please email your teacher, whose email address is in My Tools under Class list under the Instructors tab. You can also click Class Progress to get an updated Progress Report to share with your family.

To return to your list of courses, click the House icon in the upper left hand corner.

If you have additional concerns, please email Mary Ann Triplett at matriple@k12.wv.us

Thanks for your patience as we navigate this new opportunity.