


The following procedures are required when signing into a Clay County Schools issued computer.

Step 1. Power on computer and sign onto your local Wi-Fi connection by selecting the Wi-Fi icon  in the lower right corner of the screen.

Alternately, connecting with a cable to your modem is also an option.

Step 2. To log into the computer, you will enter your k12 email address and password. If you do not know this, please contact your school or email ccsdevices@gmail.com for that information.

Step 3. Select the Windows logo in the lower left corner of the screen. 

Step 4. Search **Lightspeed Captive Portal** or look under "L" in your menu selections. Select LightSpeed Captive Portal. Enter your k12 credentials again. This is required to access search engines. Do this once each day.

If you are still unable to see the LightSpeed Captive Portal, you can access it by entering the following link in your Microsoft Edge browser.

Copy and paste <http://lsaccess.me/login> into your Edge browser,
Or click the link and access it here. [Lightspeed System - Web Access \(k12.wv.us\)](http://k12.wv.us)

From there, it is recommended saving this to favorites by selecting the star at the right edge of the browser address bar.