

**IMPACT STATEMENT AND SUPPORTING DATA  
FOR THE**

**CLOSURE AND CONSOLIDATION OF  
H. E. WHITE ELEMENTARY SCHOOL AND/OR  
LIZEMORE ELEMENTARY SCHOOL INTO  
EXISTING CLAY ELEMENTARY SCHOOL**

**CLAY COUNTY BOARD OF EDUCATION**


**Prepared Pursuant to**

**W. Va. Codes §18-5-13 and §18-5-13a and  
WVBE Policies 6200 and 6204.**

**Clay County Schools  
Under the direction and authority of  
The West Virginia Board of Education (WVBE)**

**Public Hearing Date at H. E. White Elementary – November 2, 2023  
Public Hearing Date at Lizemore Elementary – November 6, 2023  
Public Hearing Date at Clay Elementary – November 7, 2023  
County Board Approval Date – November 13, 2023**

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This template (revised 7/14/23) is provided by the WVDE as a technical assistance tool for county boards to use in the preparation of their supporting documents for a proposed school closure or consolidation. This template does not reduce or eliminate the requirements found in WV State Code or WVBE Policy 6204 as they relate to school closures or consolidations. This document does not replace or supplant legal assistance provided by counsel engaged to represent the county. 

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### 3.1. County Procedures

*WVDE Application for school closure and/or consolidation*

Clay County

Closure and Consolidation of H. E. White Elementary and/or Lizemore Elementary into existing Clay Elementary.

Scheduled Date of Hearing at H. E. White Elementary: November 2, 2023

Scheduled Date of Hearing at Lizemore Elementary: November 6, 2023

Scheduled Date of Hearing at Clay Elementary: November 7, 2023

Scheduled Date of County Board Vote: November 13, 2023

#### County Procedures

*This template shall be used to accumulate and present the data that is requested in Policy 6204 and W.Va. Code 18-5-13a to support the closure or consolidation of a WV public school.*

*The county shall prepare and submit an impact statement and supporting data concerning proposed school closings or consolidations to the WVBE for approval in accordance with this policy and W. Va. Code §18-5-13a. The impact statement and supporting data shall:*

- ✓ *be available for public inspection in the office of the county superintendent during the 30 days preceding the date of the public hearing; and*

*Be delivered in duplicate to the:*

- ✓ *principal of a school that is proposed to be closed or consolidated, and of any school which the county designates to receive the students who are relocated as a result of the closure or consolidation; and*
- ✓ *chair of the local school improvement council (LSIC) representing a school that is proposed to be closed or consolidated, and any school that the county designates to receive the students who are relocated as a result of the closure or consolidation*
- ✓ *A copy of the notice of public hearings shall be posted at all schools, bus garages, and maintenance areas in the county in conspicuous working areas, for all professional and service personnel to observe.*

Philip Dobbins

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Superintendent

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Date:

## 3.2. Executive Summary and Impact Statements

### County Procedures

*An impact statement shall be prepared on the following items that will summarize the county's supporting data with page references, as defined in section 3.1. The impact statement and supporting data shall be provided to the West Virginia Department of Education – Office of School Facilities at least 10 business days prior to the period for public posting for the purpose of review and coordination.*

The Clay County Board of Education has experienced a loss in students over the past seven years. The overall student enrollment has decreased by 19.2%. This represents a loss of 385 students from 2015-2016 to 2022-2023. In an effort to provide an equal and quality education to each student in Clay County, the Clay County Board of Education proposes to consolidate services. This would not only save the Board of Education operating expense, but it would also allow the county to provide an education curriculum that they currently cannot afford to provide all students. Students will have access to an expanded curriculum, specialized staffing, and specialized resources when they consolidate with existing Clay Elementary. Instruction will be enhanced with full time staff in the areas of art, music, and wellness as well as counseling; more consistency of curriculum; and students will have access to health care each day of the week through our school nurses or the Wellness Center operated by Community Care of West Virginia. Students also will have access to a mental health care provider through Project AWARE and a licensed therapist provided by Community Care of West Virginia in the building two days a week.

The Clay County Board of Education proposes to close and consolidate H. E. White Elementary School and/or Lizemore Elementary School into existing Clay Elementary School at the end of the 2023-2024 school year. The consolidation would provide the following:

- Meeting the Economy of Scale guidelines of the School Building Authority and the West Virginia Department of Education more closely.
- Housing all students in more newly constructed facilities.
- Increasing the utilization and efficiency of operations of all facilities.
- Improving school transportation efficiency.
- Accessing expanded curriculum, specialized staffing, and specialized resources as well as increasing the likelihood of students being taught by a certified teacher.

### **Enrollment 3.2.a.** (Starting on Page 8)

Clay County Schools student enrollment has decreased by 19.2%. This represents a loss of 385 students from 2015-2016 to 2022-2023.

The student enrollment at H. E. White Elementary has decreased by 46 students over the past six years and is projected to decrease by another 15 students over the next ten years. The enrollment numbers referenced throughout this document are based on the October 1<sup>st</sup> certified enrollment for the 2022-2023 school year. As of September 11, 2023, the current enrollment at H. E. White Elementary is 36 students.

The student enrollment at Lizemore Elementary has decreased by 51 students over the past four years and is projected to decrease by another 27 students over the next ten years. The enrollment numbers referenced throughout this document are based on the October 1<sup>st</sup> certified enrollment for the 2022-2023 school year. As of September 11, 2023, the current enrollment at Lizemore Elementary is 89 students.

The student enrollment at Clay Elementary has decreased by 252 students over the past ten years and is projected to stay stable over the next ten years. The enrollment numbers referenced throughout this document are based on the October 1<sup>st</sup> certified enrollment for the 2022-2023 school year. As of September 11, 2023, the current enrollment at Clay Elementary is 359 students.

By closing H. E. White Elementary and/or Lizemore Elementary and consolidating them with existing Clay Elementary, students would benefit by decreasing operating expenses and providing facilities and resources to experience an enriched learning curriculum taught by certified teachers.

**Facilities 3.2.b.** (Starting on Page 11)

H. E. White Elementary is 15.5 miles from Clay Elementary. H. E. White Elementary needs significant renovations and has a 37% building utilization rate based on enrollment at the end of FY23.

Lizemore Elementary is 14.5 miles from Clay Elementary. Lizemore Elementary needs renovations and has a 55% building utilization rate based on enrollment at the end of FY23.

Clay Elementary is in average condition, with a 37% building utilization rate based on enrollment at the end of FY23. The building utilization rate at Clay Elementary will improve with this proposal to 59% based on anticipated enrollment using the end of year enrollment data for FY23.

The existing facilities were reviewed and evaluated during the 2020 Comprehensive Educational Facilities Plan process and by a staff member from the WVDE Office of School Facilities on February 9, 2022, for the purpose of reviewing the HVAC Systems with regards to providing thermal comfort and proper indoor air quality as defined by ADHRAE, the industry recognized standard for HVAC design and acceptable indoor air quality in commercial facilities, and WVDE Policy 6200.

The HVAC system at H. E. White Elementary consists of gas furnaces for heating and window air conditioners for cooling, which do not provide outside air ventilation or humidity control and have minimal filtration capability. The HVAC system for the 1967 addition consists of hanging gas heaters and window air conditioners that do not provide outside air ventilation or humidity control and have minimal filtration capability. The HVAC system for the newest addition consists of a residential style heat pump air handler that does not provide outside air ventilation or humidity control. The HVAC equipment is controlled via thermostats, and there is no building automation system in place. The Energy Utilization Index is 124.

The HVAC system at Lizemore Elementary consists of air handlers with gas heating and mechanical cooling, which do not provide outside air ventilation or humidity control. The HVAC system for the multipurpose room consists of hanging gas heaters and window air conditioners that do not provide outside air ventilation or humidity control and have minimal filtration capability. The HVAC equipment is controlled via thermostats, and there is no building automation system in place. The Energy Utilization Index is 62.

The HVAC system at Clay Elementary consists of roof top units with gas heating and mechanical cooling controlled by a building automation system that controls temperature and

outside air ventilation. These units do not provide humidity control and are beyond their expected lifespan of twelve to fifteen years. The Energy Utilization Index is 52.

The School Building Authority form 134 worksheets from the 2020-2030 Comprehensive Educational Facilities Plan are shown in the Appendix of Supporting Data.

**Finance 3.2.c.** (Starting on Page 18)

In an effort to provide an equal and quality education to each student in Clay County, the Board of Education proposes to consolidate services after comparing the current, anticipated, and net cost or savings for utilities, personnel, maintenance, and transportation. This closure and consolidation would save the Board of Education approximately \$1,028,560.66 annually if both schools are closed: \$62,969.95 for utilities, \$938,165.40 for personnel, \$27,425.31 for maintenance, \$0 for transportation, and \$0 for other. Details comparing the current, anticipated, and net cost or savings are provided in the document in the event only one school is closed.

**Personnel 3.2.d.** (Starting on Page 22)

The Board of Education has attempted to reduce staff due to a loss in enrollment over the past seven years to meet the formula for professional and service personnel. These closures and consolidations would result in a reduction of 9 professional personnel and 3 service personnel while increasing the likelihood students are taught by a certified teacher. Clay County will continue to follow the West Virginia Department of Education recommended guidelines on the number of employees but maintain the number of staff required to deliver the education programs made available to its students. Some staff might be reduced due to the duplication of positions after the merger.

**Student Transportation 3.2.e.** (Starting on Page 27)

Based upon existing transportation routes and proposed route changes, this section provides one-way transportation times of the routes that would be traveled by buses transporting students to affected schools. With the exception of one bus, all buses are already traveling to Clay Elementary. With this proposal the bus that stays in the H. E. White attendance area would come to Clay Elementary if needed. Possibly, this route would be eliminated depending on the number of students needing transported and the available space on the existing runs already traveling to Clay Elementary. These routes exceed the thirty-minute guideline as outlined in West Virginia Board of Education Policy 6200, et al.

**Student Educational Program 3.2.f.** (Starting on Page 33)

Clay County Schools ensures an engaging educational environment for learners focusing on teaching and learning so all students obtain a quality education. Our mission statement is excellence in education through caring, commitment, and success. Along with the families of our students, our vision is to develop students who care about themselves and others, commit to lifelong learning, and succeed in an ever-changing world. We believe excellence in education through caring, commitment, and success can be achieved with skilled instruction, innovative school programs, provision of opportunities to demonstrate talents and abilities, purposeful management of student behavior, diverse student support services, and development of college and career readiness skills. We believe the school system can and will meet the instructional, social, emotional, and technological needs of our students. In order to ensure that equal opportunities for an effective and efficient education are provided for all of our students, it is necessary to structure a system of curriculum and instruction that meets all federal, state, and local rules and regulations.

The closure and consolidation of H. E. White Elementary and/or Lizemore Elementary into existing Clay Elementary will meet the standards required by federal, state, and local laws and policies in regard to the educational programs provided. Students at H. E. White Elementary and Lizemore Elementary do not have the same opportunities as students at Clay Elementary because of the small enrollment at each of those schools and regular classroom teachers providing instruction in art, music, and wellness. Students will have access to an expanded curriculum, specialized staffing, and specialized resources when they consolidate with existing Clay Elementary. Some examples include the following: enhancing instruction with full time staff in the areas of art, music, and wellness as well as counseling; providing opportunities for more effective teacher collaboration and consistency of curriculum; providing professional learning specific to grade level and grade span while promoting a common academic language; providing opportunities for teachers sharing the same cohort of students to plan together in response to student needs; providing opportunities for interdisciplinary planning within grade levels; providing opportunities for vertical planning teams, which will assist with meeting and exceeding growth targets; and students will have access to health care each day of the week through our school nurses or the Wellness Center operated by Community Care of West Virginia. Students also will have access to a mental health care provider through Project AWARE and a licensed therapist provided by Community Care of West Virginia in the building two days a week.

**Community 3.2.g** (Starting on Page 36)

H. E. White Elementary and Lizemore Elementary are an important part of the communities they serve, and strong relationships exist between the schools and their community. Each school serves as the focal point of the community, is a gathering place for social activities, and addresses the recreational needs of its families with a playground, a ball field where Little League teams practice, and a multipurpose room where youth basketball teams and cheerleaders practice. Each community has a strong working relationship with its school and supports the school, providing activities for its students, that students might otherwise not have available to them. Each school supports community connectedness and a sense of belonging.

The existing relationships between H. E. White Elementary and Lizemore Elementary and their communities could be affected by a closure because the property reverts to the families of the previous owners as outlined in the original deeds. One of the most important relationships that could be affected is the loss of connection between students and the community. With the closure of H. E. White Elementary and Lizemore Elementary, the buildings might no longer be available for social gatherings, the playground equipment will be moved to Clay Elementary, and the ballfield might no longer be available for practices. With the loss of the school and these amenities, it could now be more difficult to attract families with young children to the area because most families with children like to live in close proximity to a school. This could affect the vitality of the community because some see the closing of a school as a sign of a struggling community.

With the closure of H. E. White Elementary and Lizemore Elementary, the potential for new relationships could be developed. The communities have the potential to take what they were doing well with their schools and expand on their strengths to affect a greater number of students. New relationships with more families, a larger community, and more business members can be cultivated and consolidated.



### 3.2.a. Student Enrollment

County Procedures

#### Enrollment and Population Table

*Trends in student population growth or decline in the county for the previous 10 years.*

Year	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Total	1975	1978	1999	1938	1922	1859	1790	1739	1654	1614

Enrollment Table 1

Source: [ZoomWV \(k12.wv.us\)](https://k12.wv.us)

*Trends in student population growth or decline in the attendance area of H. E. White Elementary targeted for closure or consolidation for the previous 10 years.*

Year	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Total	106	91	112	117	116	108	120	102	91	71

Enrollment Table 2

Source: [ZoomWV \(k12.wv.us\)](https://k12.wv.us)

*Trends in student population growth or decline in the attendance area of Lizemore Elementary targeted for closure or consolidation for the previous 10 years.*

Year	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Total	134	135	120	141	147	156	141	136	111	105

Enrollment Table 3

Source: [ZoomWV \(k12.wv.us\)](https://k12.wv.us)

*Trends in student population growth or decline in the attendance area of Clay Elementary, which the county designates to receive the students affected for the previous 10 years.*

Year	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Total	552	540	527	486	452	400	382	338	306	300

Enrollment Table 4

Source: [ZoomWV \(k12.wv.us\)](https://k12.wv.us)

*Population data and characteristics for the county. At a minimum, the data shall include the total population, number of births, number of deaths, and age composition of the county for the previous ten years. The requisite information shall be cited and may be obtained from local, state, and national agencies for health and statistics.*

Year	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Population	9386	9357	9297	9244	8910	8859	8764	8632	8508	8341
Births	115	117	103	94	113	81	92	94	95	90
Deaths	102	111	113	112	109	123	118	136	124	142

Enrollment Table 5

Source: [Vital Statistics \(wv.gov\)](https://wv.gov)



## Age Composition

Year	1-9	10-19	20-29	30-39	40-49	50-59	60-69	70-79	80-Up
2011	1226	1236	979	1084	1436	1483	998	675	361
2012	1264	1198	905	1085	1405	1471	1113	604	396
2013	1291	1094	860	1113	1328	1515	1047	739	355
2014	1255	1107	876	1043	1310	1550	978	757	378
2015	1243	1060	814	996	1289	1545	1133	676	375
2016	1084	1165	840	957	1256	1391	1265	696	379
2017	1047	1174	837	888	1238	1491	1170	688	368
2018	993	1194	860	921	1122	1400	1209	708	378
2019	1013	1161	845	945	1042	1256	1322	829	296
2020	1016	1156	794	976	963	1190	1354	881	269
2021	974	1153	673	884	964	1138	1303	845	242

Enrollment Table 6

Source: [S0101: AGE AND SEX - Census Bureau Table](#)

*Projections of enrollment, by grade and school, in the affected attendance area, for the next ten years.*

## H. E. White Elementary

Year	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033
PreK	NA	5	7	7	7	7	7	7	7	7
K	5	8	5	6	6	6	6	6	6	6
1 <sup>st</sup>	1	4	5	3	4	4	3	4	4	4
2 <sup>nd</sup>	9	1	4	4	3	3	3	2	3	3
3 <sup>rd</sup>	12	9	1	3	4	3	3	3	2	3
4 <sup>th</sup>	8	11	8	1	3	4	3	3	3	2
5 <sup>th</sup>	7	7	9	6	1	2	3	2	2	2
Total	42	45	39	30	28	29	28	27	27	27

Enrollment Table 7

Source: <https://clay.sis.k12.wv.us/apps/ptl/ptl100/sso.shtml>

*Projections of enrollment, by grade and school, in the affected attendance area, for the next ten years.*

## Lizemore Elementary

Year	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033
PreK	17	8	8	9	9	8	8	8	8	8
K	8	15	11	12	13	12	12	12	12	12
1 <sup>st</sup>	8	8	14	9	11	12	11	11	11	11
2 <sup>nd</sup>	20	8	8	14	9	11	12	11	11	11
3 <sup>rd</sup>	13	18	8	8	13	9	10	11	10	10
4 <sup>th</sup>	17	12	17	7	7	12	8	9	10	9
5 <sup>th</sup>	15	17	12	17	7	7	12	8	9	10
Total	98	86	78	76	69	71	73	70	71	71

Enrollment Table 8

Source: <https://clay.sis.k12.wv.us/apps/ptl/ptl100/sso.shtml>

*Projections of enrollment, by grade and school, in the affected attendance area, for the next ten years.*

#### Clay Elementary

Year	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033
PreK	45	46	46	47	47	47	47	47	47	47
K	61	43	39	42	41	41	42	41	41	42
1 <sup>st</sup>	33	66	46	42	45	44	44	45	44	44
2 <sup>nd</sup>	45	33	67	49	42	45	44	44	45	44
3 <sup>rd</sup>	39	46	32	64	49	41	44	43	43	44
4 <sup>th</sup>	33	39	46	32	64	49	41	44	43	43
5 <sup>th</sup>	49	33	37	44	31	61	47	39	42	41
Total	305	306	313	320	319	328	309	303	305	305

Enrollment Table 9

Source: <https://clay.sis.k12.wv.us/apps/ptl/ptl100/sso.shtml>

#### Projection Method

*Explanation of the projection method utilized addressing the relationship between the most recent Certified October Enrollment, the Certified October Enrollment for the previous three years, and the most recent census data for the county.*

Clay County Schools uses the Cohort Survival Ratio Technique for enrollment projection. The source of the enrollment data for all schools is taken from <https://clay.sis.k12.wv.us/apps/ptl/ptl100/sso.shtml>. The 2023-2024 second month report data is not available at the time of this draft, but the most current enrollment numbers for the beginning of the 2023-2024 school at the time of this draft, the enrollment numbers at <https://clay.sis.k12.wv.us/apps/ptl/ptl100/sso.shtml> for the last eight years, and the Certified October Enrollment for the previous year as well as the most recent census data, the number of births, and the percentage of births historically enrolled in kindergarten at each school were reviewed to provide the projected enrollment. The average of the last three years of the percentage births enrolling in kindergarten was calculated as a baseline for the percentage of births projected to enroll in kindergarten in each school. To project the number of births beyond 2020, the previous three years of births was averaged. After identifying the baseline for kindergarten enrollment based on the percentage of births enrolling in kindergarten that data was used to project the preceding year's Pre-K enrollment. Given our county enrollment is declining at an average of 3.7% per year for the past three years, our county population is declining by approximately 2.3% per year for the most recent three years, and our number of births is approximately one percent of our county population each year, we project a continued decline in enrollment.

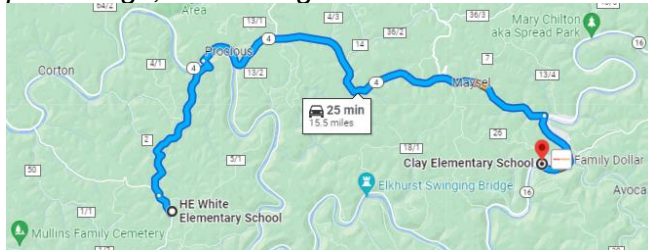
### 3.2.b. Facilities

#### County Procedures

#### Descriptive Maps

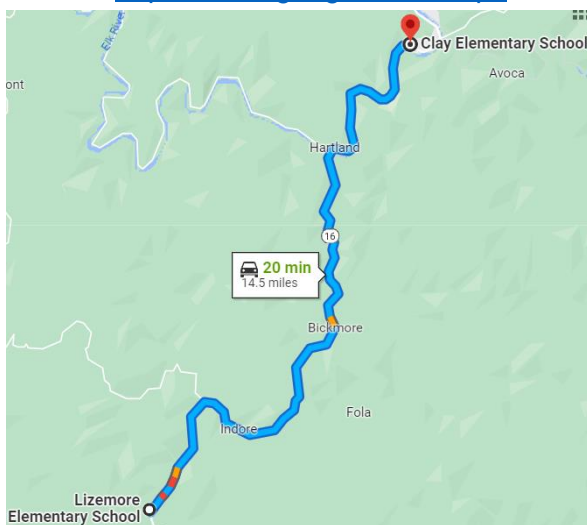
*General Reference Maps showing prominent natural and manmade features where the location of school(s) targeted for closure or consolidation and the school(s) that the county designates to receive the students are highlighted.*

*Charts shall be provided indicating the grade configuration, student enrollment, utilization percentage, and mileage between each school on the map.*



Map 1 H. E. White Elementary

Source: <https://www.google.com/maps>



Map 2 Lizemore Elementary

Source: <https://www.google.com/maps>

School	Grade Config.	Enrollment Before/After Action	Utilization Before/After Action	Distance to H. E. White Elementary	Distance to Lizemore Elementary	Distance to Clay Elementary
Closing HE White Elementary	K-5	Before 71 After 0	Before 37% After 0			15.5 miles
Closing Lizemore Elementary	PreK-5	Before 105 After 0	Before 55% After 0			14.5 miles
Receiving Clay Elementary	PreK-5	Before 300 After 476	Before 37% After 59%	15.5 miles	14.5 miles	

Facilities Table 1

Source: [ZoomWV \(k12.wv.us\)](https://www.k12.wv.us), Clay County Schools 2020 CEF, and <https://www.google.com/maps>

## Written Facility Condition Description

*Written description of the physical condition of the school targeted for closure or consolidation and the school or schools which the county designates to receive the students. This description shall include age, number of buildings, general condition, and adequacy of structural, electrical, and mechanical systems to provide a safe and healthy environment.*

### H. E. White Elementary

As noted in section 100.016.2 *Translating Educational Needs – Building Review* of the county's Comprehensive Educational Facilities Plan, H. E. White Elementary is housed in one non-sprinkled multi-story building originally built in 1952 with an addition added in 1967 and another later, approximately 1996. Enrollment at the school has been decreasing. There were 71 students enrolled for the 2022-2023 school year according to the second month report. Upon arriving at the school via a graveled access road, the parking lot is unpaved and not well lit. The parking lot is also not separated from sidewalks to the building. The building structure is load bearing masonry with 5,000 square feet supported by wood joists and 5,147 square feet supported by slab on grade. The roof structure is supported by wood joists except the roof of the multipurpose room is supported by steel joists. The windows are inefficient single pane windows. Electrical infrastructure does not have sufficient electrical capacity in the breaker boxes or power receptacle availability to meet technological needs. Electrical lighting is inefficient with T-8 bulbs. Mechanically, the HVAC system consists of gas furnaces for heating and window air conditioners for cooling, which do not provide outside air ventilation or humidity control and have minimal filtration capability. The HVAC system for the 1967 addition consists of hanging gas heaters and window air conditioners that do not provide outside air ventilation or humidity control and have minimal filtration capability. The HVAC system for the newest addition consists of a residential style heat pump air handler that does not provide outside air ventilation or humidity control. The HVAC equipment is controlled via thermostats, and there is no building automation system in place. The Energy Utilization Index is 124. The kitchen and multi-purpose room have a septic tank and drain field while the main school has been served by a package plant since 2016. Although in good general condition, the building needs significant improvements. Recommendations for future use of the existing facility include the following improvements: Sidewalks and parking need to be paved and separated. Windows need to be replaced. A new HVAC system needs installed. T-8 lighting should be replaced. Restrooms need updated to make them ADA compliant. Handicap access to all levels of the school needs to be provided. Technology needs upgraded. The cost to bring the facility up to current codes and standards is \$2,302,065.89. Replacement Cost (SBA Formula \$) is \$5,570,208. Facility Condition Index is 41.33%. It seems likely that the area will continue to see the decline the county has suffered for years. Based on the evidence provided, the recommendation is to close H. E. White Elementary and move the students to Clay Elementary. Sufficient space exists at Clay Elementary to include the small group from H. E. White Elementary, placing all students in a building that will meet all code requirements.

### Lizemore Elementary

As noted in section 100.016.2 *Translating Educational Needs – Building Review* of the county's Comprehensive Educational Facilities Plan, Lizemore Elementary is housed in one non-sprinkled multi-story building originally built in 1952 with the multipurpose room and kitchen added in the late sixties or early seventies. The building went through a renovation in 2007. Enrollment at the school has been decreasing. There were 105 students enrolled for the 2022-2023 school year according to the second month report. Upon arriving at the school via a one lane access road through the campus, the parking lot is a combination of paved and unpaved area, which is not well defined nor well lit. Sidewalks to the building are concrete. The building structure is load bearing masonry with 8,300 square feet supported by wood joists and 8,300

square feet supported by slab on grade. The roof structure is supported by wood joists except the roof of the multipurpose room is supported by steel joists. The windows are inefficient single pane windows. Mechanically, the HVAC system consists of air handlers with gas heating and mechanical cooling, which do not provide outside air ventilation or humidity control. The HVAC system for the multipurpose room consists of hanging gas heaters and window air conditioners that do not provide outside air ventilation or humidity control and have minimal filtration capability. The HVAC equipment is controlled via thermostats, and there is no building automation system in place. The Energy Utilization Index is 62. One septic tank and one drain field serve the kitchen and multipurpose room while another septic tank and drain field serve the rest of the building. Although in good general condition, the building needs some improvements. Recommendations for future use of the existing facility include the following improvements: The existing stoop, steps, ramp, and canopy need replaced. The playground equipment and fencing need replaced. Windows need replaced. A new HVAC system needs installed. Because the building is multi-storied, an elevator or chair lift needs installed to provide handicap access to all levels of the school. Technology needs upgraded. The cost to bring the facility up to current codes and standards is \$1,273,653.20. Replacement Cost (SBA Formula \$) is \$8,045,856. Facility Condition Index is 15.83%. It seems likely that the area will continue to see the decline the county has suffered for years. Based on the evidence provided, the recommendation is to close Lizemore Elementary and move the students to Clay Elementary. Sufficient space exists at Clay Elementary to include the group from Lizemore Elementary, placing all students in a building that will meet all code requirements.

#### Clay Elementary

As noted in section 100.016.2 *Translating Educational Needs – Building Review* of the county's Comprehensive Educational Facilities Plan, Clay Elementary is housed in one multi-story building originally built in 1976 with an addition added in 1994. Enrollment at the school has been decreasing. There were 300 students enrolled for the 2022-2023 school year according to the second month report. Upon arriving at the school via a public street, the parking lot is a combination of paved and unpaved areas. The building structure is load bearing masonry with 47,700 square feet supported by steel joists and concrete and with 34,000 square feet supported by slab on grade. The roof structure is supported by steel joists. The windows in the oldest section are inefficient single pane windows. Electrical lighting is inefficient with T-8 bulbs and some T-5 bulbs. Mechanically, the HVAC system consists of roof top units with gas heating and mechanical cooling controlled by a building automation system that controls temperature and outside air ventilation. These units do not provide humidity control and are beyond their expected lifespan of twelve to fifteen years. The Energy Utilization Index is 52. The school is connected to the Town of Clay's sewage system. Although in good general condition, the building needs some improvements. Recommendations for future use of the existing facility include the following improvements: Additional parking is needed for staff and parents. Windows need to be replaced in the original section of the building. Rooftop HVAC units need replaced. T-8 lighting needs replaced. Interior doors need replaced. Restrooms in the original section of the building need renovated to be ADA compliant. Kitchen equipment needs replaced. Technology needs upgraded. The cost to bring the facility up to current codes and standards is \$2,604,405.75. Replacement Cost (SBA Formula \$) is \$14,490,400. Facility Condition Index is 17.97%. Although the decision to close and consolidate schools is difficult, it seems likely that the attendance areas of our schools will continue to see the decline the county has suffered for years. Based on the evidence provided, the recommendation is to close H. E. White Elementary and/or Lizemore Elementary and move the students to Clay Elementary. Sufficient space exists at Clay Elementary to include the students from H. E. White Elementary and Lizemore Elementary, placing all students in a newer building that will meet all code requirements.



## **Educational Programs and Related Student Services**

*Evaluation of the school targeted for closure or consolidation and the school or schools that the county designates to receive the students in regard to the school(s) adaptability to the present and proposed educational programs, and the provisions of related student services.*

### **H. E. White Elementary**

West Virginia Board of Education Policy 6200 guidelines were used in the planning and implementation of the closure of H. E. White Elementary. The latest Comprehensive Educational Facilities Plan will be used in planning and developing any facility improvements at Clay Elementary, the receiving school. H. E. White students will have access to an expanded curriculum, specialized staffing, and specialized resources when they consolidate with existing Clay Elementary. Instruction will be enhanced with full time staff in the areas of art, music, and wellness as well as counseling; more consistency of curriculum; and students will have access to health care each day of the week through our school nurses or the Wellness Center operated by Community Care of West Virginia. Students also will have access to a mental health care provider through Project AWARE and a licensed therapist provided by Community Care of West Virginia in the building two days a week.

### **Lizemore Elementary**

West Virginia Board of Education Policy 6200 guidelines were used in the planning and implementation of the closure of Lizemore Elementary. The latest Comprehensive Educational Facilities Plan will be used in planning and developing any facility improvements at Clay Elementary, the receiving school. Lizemore Elementary students will have access to an expanded curriculum, specialized staffing, and specialized resources when they consolidate with existing Clay Elementary. Instruction will be enhanced with full time staff in the areas of art, music, and wellness as well as counseling; more consistency of curriculum; and students will have access to health care each day of the week through our school nurses or the Wellness Center operated by Community Care of West Virginia. Students also will have access to a mental health care provider through Project AWARE and a licensed therapist provided by Community Care of West Virginia in the building two days a week.

### **Clay Elementary**

The latest Comprehensive Educational Facilities Plan will be used in planning and developing any facility improvements of Clay Elementary, the receiving school. Clay Elementary has adequate space for students with special needs, each grade level, an art room, a music room, and a separate space for physical education. Instruction will be designed to teach the West Virginia College and Career Readiness Standards using specialized staff in the areas of art, music, and wellness. Student support programs are in place along with the appropriate support staff, such as a counselor and health care provider. Students will have access to health care each day of the week through our school nurses or the Wellness Center operated by Community Care of West Virginia. Students also will have access to a mental health care provider through Project AWARE and a licensed therapist provided by Community Care of West Virginia in the building two days a week.

## School Enrollments, Capacities, and Utilizations

<i>School</i>	<i>Enrollment</i>	<i>Building Capacity</i>	<i>Utilization %</i>
Closing School A H. E. White Elem.	71	190	37%
Closing School B Lizemore Elementary	105	190	55%
Receiving School Clay Elementary (Projected #)	300	812	37%

Facilities Table 2

Source: [ZoomWV \(k12.wv.us\)](https://k12.wv.us/ZoomWV)

### Utilization Calculation Sheet

*The supporting School Building Authority of West Virginia's (SBA) Worksheet on Building Program Utilization.*

[See Appendix for this Documentation.](#)

### Required Services and Barrier-free Environments

*Comparison of the school(s) targeted for closure or consolidation and the school(s) which the county has designated to receive the students in regard to providing the required services and barrier-free environments to students with disabilities.*

#### H. E. White Elementary

ADA accessible toilets need installed in restrooms at H. E. White Elementary. Although there is a ramp to move from the level of the multipurpose room to the classroom section of the building, a chairlift is needed to make a barrier-free environment for students with disabilities.

#### Lizemore Elementary

Because Lizemore Elementary is multi-storied, an elevator or chair lift needs installed to provide barrier-free access to all levels of the school.

#### Clay Elementary

Restrooms in the original section of the Clay Elementary need renovated to be ADA compliant.

### Grade Configurations and Educational Programs

*Elaboration on the effect the proposed school closing or consolidation will have on the school system's future plans regarding grade configuration, educational programs, and facility requirements.*

#### H. E. White Elementary

The existing Comprehensive Educational Facilities Plan will be amended to allow for the closure of H. E. White Elementary. The closure would allow for more efficient and increased dispersion of resources to areas of need. It would give enrollment at H. E. White Elementary access to more appropriate and advantageous programs. The closure would finalize the ability of Clay County Schools to fulfill the planned configuration of PreK-5, 6-8, and 9-12 organizational pattern for all schools.

The expanded educational programs and support services offered for students are detailed in Section 3.2.b Facilities – Educational Programs and Related Support Services.



The facility requirements to bring this facility in line with the receiving facility are detailed in Section 3.2.b Facilities – Written Facility Condition Description.

#### Lizemore Elementary

The existing Comprehensive Educational Facilities Plan will be amended to allow for the closure of Lizemore Elementary. The closure would allow for more efficient and increased dispersion of resources to areas of need. It would give enrollment at Lizemore Elementary access to more appropriate and advantageous programs.

The expanded educational programs and support services offered for students are detailed in Section 3.2.b Facilities – Educational Programs and Related Support Services.

The facility requirements to bring this facility in line with the receiving facility are detailed in Section 3.2.b Facilities – Written Facility Condition Description.

#### Clay Elementary

The existing Comprehensive Educational Facilities Plan will be amended to allow for the closure of H. E. White Elementary and Lizemore Elementary. These closures would allow for more efficient and increased dispersion of resources to areas of need. It would give enrollment at H. E. White Elementary and Lizemore Elementary access to more appropriate and advantageous programs. The closure of H. E. White Elementary would finalize the ability of Clay County Schools to fulfill the planned configuration of PreK-5, 6-8, and 9-12 organizational pattern for all schools.

The expanded educational programs and support services offered for students are detailed in Section 3.2.b Facilities – Educational Programs and Related Support Services.

The facility requirements to bring this facility in line with the recommendations in the Comprehensive Educational Facilities Plan are detailed in Section 3.2.b Facilities – Written Facility Condition Description.

### **Construction Work Required for the Proposed Action**

*Elaboration on the planned facility additions, renovations, or replacements that are required by the county to accommodate the proposed closing and consolidation.*

#### H. E. White Elementary

No additions, renovations, or replacements are required by the county for the proposed closure.

#### Lizemore Elementary

No additions, renovations, or replacements are required by the county for the proposed closure.

#### Clay Elementary

No additions, renovations, or replacements are required by the county to accommodate the proposed consolidation.

### **The Future of Closed Facilities**

*Elaboration on the future use or disposal of facilities designated by the county for closure.*

#### **H. E. White Elementary**

H. E. White Elementary will be a permanent closure with ownership of the property reverting to the families who originally owned the property in accordance with the deed agreement.

#### **Lizemore Elementary**

Lizemore Elementary will be a permanent closure with ownership of the property reverting to the family who originally owned the property in accordance with the deed agreement.

### **School Building Authority of WV (SBA)**

*Identify if the proposed school closing or consolidation is contingent upon receiving funding from the SBA.*

The proposed school closings and merging of H. E. White Elementary and Lizemore Elementary into existing Clay Elementary are not contingent upon receiving funding from the School Building Authority.

### **SBA Facility Condition Documentation**

*Attachment of the most recent SBA facility evaluation form for each school affected and an updated form if the most recent SBA facility evaluation form is five years old or older.*

[See Appendix for this Documentation.](#)

### **Supporting Photographs, Floorplans, and other Documentation**

*Provide relevant facility floorplans, photos, and any supporting documentation the county determines would be helpful. Examples of supporting documentation may include reports from architects, engineers, Fire Marshall, and insurance companies.*

[See Appendix for this Documentation.](#)

### 3.2.c. Finance

#### County Procedures

#### Itemization of Anticipated Cost and Savings

*Itemization of the anticipated cost or savings the county will experience in all areas as a result of the proposed school closure or consolidation. Such itemization shall be in the form of a table indicating the following:*

#### Closing School(s) Annual Current Cost

*The current annual cost at the school(s) to be closed for:*

##### H. E. White Elementary

Item	Amount
Utilities	\$34,236.08
Personnel	\$837,223.72
Maintenance	\$12,649.38
Transportation - Afterschool	\$14,495.91
Other - Postage, General Supplies, Child Nutrition Supplies, Travel, Technology Supplies, Food Service Equipment	\$88,480.51
<b>Total</b>	<b>\$987,085.60</b>

Finance Table 1

Source: West Virginia Education Information System

##### Lizemore Elementary

Item	Amount
Utilities	\$28,733.87
Personnel	\$908,687.39
Maintenance	\$14,775.93
Transportation - Afterschool	\$13,512.36
Other – Training, Professional Services, Postage, General Supplies, Child Nutrition Supplies, Travel, Technology Supplies, Food Service Equipment	\$111,014.06
<b>Total</b>	<b>\$1,076,723.61</b>

Finance Table 2

Source: West Virginia Education Information System

#### Receiving School(s) Annual Current Cost (If Applicable)

*The current annual cost at the school(s) to be receiving for:*

##### Clay Elementary

Item	Amount
Utilities	\$82,400.95
Personnel	\$2,818,261.84
Maintenance	\$61,255.64
Transportation - Afterschool	\$19,177.88
Other – Payment in Lieu of Transportation, Training, Other Professional Services, Postage, General Supplies, Child Nutrition Supplies, Travel, Technology Supplies, Food Service Equipment	\$399,067.64
<b>Total</b>	<b>\$3,380,163.95</b>

Finance Table 3

Source: West Virginia Education Information System

### Anticipated Annual Cost at Clay Elementary after Action of Closing both H. E. White Elementary and Lizemore Elementary

*The anticipated annual cost at the school(s) to be receiving for:*

#### Clay Elementary

Item	Amount
Utilities	\$82,400.95
Personnel	\$3,626,007.55
Maintenance	\$61,255.64
Transportation	\$47,186.15
Other	\$598,562.21
<b>Total</b>	<b>\$4,415,412.50</b>

Finance Table 4

Source: West Virginia Education Information System

### Net Annual Cost or Savings after Action of Closing both H. E. White Elementary and Lizemore Elementary

*The net cost or savings of the school(s) to be closed and the school(s) designated by the county to be receiving students for:*

#### H. E. White Elementary, Lizemore Elementary, and Clay Elementary

Item	Cost or Savings	Amount
Utilities	Savings	\$62,969.95
Personnel	Savings	\$938,165.40
Maintenance	Savings	\$27,425.31
Transportation	No Change	\$0
Other	No Change	\$0
<b>Total</b>	<b>Savings</b>	<b>\$1,028,560.66</b>

Finance Table 5

Source: West Virginia Education Information System

### Anticipated Annual Cost after Action of Closing Only H. E. White Elementary

*The anticipated annual cost at the school(s) to be receiving for:*

#### Clay Elementary

Item	Amount
Utilities	\$82,400.95
Personnel	\$3,133,353.70
Maintenance	\$61,255.64
Transportation	\$47,186.15
Other	\$487,548.15
<b>Total</b>	<b>\$3,811,744.59</b>

Finance Table 6

Source: West Virginia Education Information System

### Net Annual Cost or Savings after Action of Closing only H E White Elementary

*The net cost or savings of the school(s) to be closed and the school(s) designated by the county to be receiving students for:*

#### H. E. White Elementary and Clay Elementary

Item	Cost or Savings	Amount
Utilities	Savings	\$34,236.08
Personnel	Savings	\$522,131.86
Maintenance	Savings	\$12,649.38
Transportation	No Change	\$0
Other	No Change	\$0
Total	Savings	\$569,017.32

Finance Table 7

Source: West Virginia Education Information System

### Anticipated Annual Cost after Action of Closing only Lizemore Elementary

*The anticipated annual cost at the school(s) to be receiving for:*

#### Clay Elementary

Item	Amount
Utilities	\$82,400.95
Personnel	\$3,310,915.69
Maintenance	\$61,255.64
Transportation	\$47,186.15
Other	\$510,081.70
Total	\$4,011,840.13

Finance Table 8

Source: West Virginia Education Information System

### Net Annual Cost or Savings after Action of Closing only Lizemore Elementary

*The net cost or savings of the school(s) to be closed and the school(s) designated by the county to be receiving students for:*

#### Lizemore Elementary and Clay Elementary

Item	Cost or Savings	Amount
Utilities	Savings	\$28,733.87
Personnel	Savings	\$416,033.54
Maintenance	Savings	\$14,775.93
Transportation	No Change	\$0
Other	No Change	\$0
Total	Savings	\$459,543.34

Finance Table 9

Source: West Virginia Education Information System

### Anticipated Construction Cost to Accommodate Action

*Cost of any renovation or addition resulting from the proposed school closure or consolidation, including all proposed funding sources.*

#### H. E. White Elementary

No additions, renovations, or replacements are required by the county for the proposed closure.

#### Lizemore Elementary

No additions, renovations, or replacements are required by the county for the proposed closure.

#### Clay Elementary

Clay Elementary will not require any renovation or addition resulting from the proposed school consolidation. The Comprehensive Educational Facilities Plan upgrades will continue as planned in the ten-year cycle.

### County Expense Fund History

*Five-year history of the county's unrestricted general current expense fund balance and that balance as a percentage of the county's approved levy estimate.*

<i>Year</i>	<i>Unrestricted General Current Expense Fund Balance</i>	<i>Approved Levy Estimate</i>	<i>Percentage of Approved Levy Estimate</i>
2023	Not Available at this time	Not available at this time	Not available at this time
2022	\$3,895,835	\$17,057,624	22.84%
2021	\$3,725,867	\$18,097,673	20.59%
2020	\$2,237,706	\$17,850,373	12.54%
2019	\$984,619	\$17,023,982	5.78%

Finance Table 10

Source: Office of School Finance Financial Analysis 23, July 10, 2023, and County Boards of Education Unrestricted Fund Balances with Adjustments - Audited General Current Expense Fund

### 3.2.d. Personnel

#### County Procedures

#### Analysis of Anticipated Personnel Changes

*An analysis of the effect the proposed school closure or consolidation will have on professional and service personnel. The analysis shall include, at a minimum, the following data regarding the anticipated increases or decreases in employment as a result of this proposed closure or consolidation:*

H. E. White Elementary – Current School Personnel Data Chart				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>number professional personnel currently employed at the affected school(s);</i>	1	8.25*	0.2	0.2
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>number service personnel currently employed at the affected school(s);</i>	1	1*	1	0

\*One teacher and one aide are grant funded through Save the Children. The 0.25 is the speech therapist.

Current Personnel 1

Source: West Virginia Educational Information Systems

Lizemore Elementary – Current School Personnel Data Chart				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>number professional personnel currently employed at the affected school(s);</i>	1	9.25*	0.2	0.2
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>number service personnel currently employed at the affected school(s);</i>	1	2*	1	0

\*One aide is a collaborative through Head Start and technically, not a county-funded employee. The 0.25 is the speech therapist.

Current Personnel 2

Source: West Virginia Educational Information Systems

Clay Elementary – Current Before Proposed Action				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>number professional personnel currently employed at the affected school(s);</i>	2	30*	1	0.8
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>number service personnel currently employed at the affected school(s);</i>	3	11*	4	1

\*One teacher and one aide are grant funded through Save the Children. Two teachers and two aides are a collaborative through Head Start and technically, not county-funded employees.

Current Personnel 3

Source: West Virginia Educational Information Systems



H. E. White Elem. Lizemore Elem., and Clay Elementary Total – Before Proposed Action				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>total number of professional personnel currently employed at all affected schools;</i>	4	47.5	1.4	1.2
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>total number of service personnel currently employed at all affected schools;</i>	5	14	6	1

Current Personnel 4

Source: West Virginia Educational Information Systems

Clay Elementary Total – Anticipated After Proposed Action of Closing Both H. E. White Elementary and Lizemore Elementary				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>total number of professional personnel who are anticipated to be employed at the affected school(s) upon the completion of the closure or consolidation;</i>	2	40	1	1
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>total number of service personnel who are anticipated to be employed at the affected school(s) upon the completion of the closure or consolidation;</i>	4	14	4	1

Anticipated Personnel 1

Source: West Virginia Educational Information Systems

Clay Elementary Total – Anticipated After Proposed Action of Closing Only H. E. White Elementary				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>total number of professional personnel who are anticipated to be employed at the affected school(s) upon the completion of the closure or consolidation;</i>	2	34	1	1
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>total number of service personnel who are anticipated to be employed at the affected school(s) upon the completion of the closure or consolidation;</i>	3	12	4	1

Anticipated Personnel 2

Source: West Virginia Educational Information Systems

Clay Elementary Total – Anticipated After Proposed Action of Closing Only Lizemore Elementary				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>total number of professional personnel who are anticipated to be employed at the affected school(s) upon the completion of the closure or consolidation;</i>	2	36	1	1
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>total number of service personnel who are anticipated to be employed at the affected school(s) upon the completion of the closure or consolidation;</i>	4	13	4	1

Anticipated Personnel 3

Source: West Virginia Educational Information Systems

H. E. White Elementary – Anticipated Net Change After Proposed Action				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>the anticipated net change in professional personnel due to the proposed closure or consolidation</i>	-1	-8.25	-0.2	-0.2
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>the anticipated net change in service personnel due to the proposed closure or consolidation</i>	-1	-1	-1	0

Anticipated Personnel 4

Source: West Virginia Educational Information Systems

Lizemore Elementary – Anticipated Net Change After Proposed Action				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>the anticipated net change in professional personnel due to the proposed closure or consolidation</i>	-1	-9.25	-0.2	-0.2
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>the anticipated net change in service personnel due to the proposed closure or consolidation</i>	-1	-2	-1	0

Anticipated Personnel 5

Source: West Virginia Educational Information Systems

H. E. White Elementary – Attrition and Reduction in Force - Professional				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>decrease that will occur through attrition</i>	0	0	0	0
<i>decrease that will occur through a reduction in force</i>	-1	-8.25	-0.2	-0.2
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>decrease that will occur through attrition</i>	0	0	0	0
<i>decrease that will occur through reduction in force</i>	-1	-1	-1	0

Anticipated Personnel 6

Source: West Virginia Educational Information Systems

Lizemore Elementary – Attrition and Reduction in Force - Professional				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>decrease that will occur through attrition</i>	0	0	0	0
<i>decrease that will occur through a reduction in force</i>	-1	-9.25	-0.2	-0.2
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>decrease that will occur through attrition</i>	0	0	0	0
<i>decrease that will occur through reduction in force</i>	-1	-2	-1	0

Anticipated Personnel 7

Source: West Virginia Educational Information Systems

Closing Both H. E. White Elementary and Lizemore Elementary Total Change After Proposed Action - Professional				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>decrease that will occur through attrition</i>	0	0	0	0
<i>decrease that will occur through a reduction in force</i>	-2	-17.5	-0.5	0
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>decrease that will occur through attrition</i>	0	0	0	0
<i>decrease that will occur through reduction in force</i>	-1	-3	-2	0

Anticipated Personnel 8

Source: West Virginia Educational Information Systems

H. E. White Elementary, Lizemore Elementary, and Clay Elementary Total Change After Proposed Action of Closing Both H. E. White Elementary and Lizemore Elementary - Professional				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>decrease that will occur through attrition</i>	0	0	0	0
<i>decrease that will occur through a reduction in force</i>	-2	-7	0*	0*
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>decrease that will occur through attrition</i>	0	0	0	0
<i>decrease that will occur through reduction in force</i>	-1	0	-2	0

\*Part time Counselor, Nurse, and Speech Therapist positions at H. E. White and Lizemore Elementary will be re-assigned to existing schools as needed in response to student needs.

Anticipated Personnel 9

Source: West Virginia Educational Information Systems

H. E. White Elementary and Clay Elementary Total Change After Proposed Action of Closing only H. E. White Elementary - Professional				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>decrease that will occur through attrition</i>	0	0	0	0
<i>decrease that will occur through a reduction in force</i>	-1	-4*	0*	0*
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>decrease that will occur through attrition</i>	0	0	0	0
<i>decrease that will occur through reduction in force</i>	-1	0*	-1	0

\*Part time Counselor, Nurse, and Speech Therapist positions at H. E. White Elementary, as well as aide funded by Save the Children will be re-assigned to existing schools as needed in response to student needs.

Anticipated Personnel 10

Source: West Virginia Educational Information Systems

Lizemore Elementary and Clay Elementary Total Change After Proposed Action of Closing only Lizemore Elementary - Professional				
Professional Personnel	Administration	Teachers	Counselor	Nurse
<i>decrease that will occur through attrition</i>	0	0	0	0
<i>decrease that will occur through a reduction in force</i>	-1	-3*	0*	0*
Service Personnel	Cooks	Aides	Custodians	Secretary
<i>decrease that will occur through attrition</i>	0	0	0	0
<i>decrease that will occur through reduction in force</i>	0	0	-1	0

\*Part time Counselor, Nurse, and Speech Therapist positions at Lizemore Elementary will be re-assigned to existing schools as needed in response to student needs.

Anticipated Personnel 11

Source: West Virginia Educational Information Systems

### 3.2.e. Student Transportation

#### County Procedures

#### Analysis of Anticipated Transportation Time Changes

*Explain any variances of W. Va. 126CSR92, Policy 4336, West Virginia School Bus Transportation Regulations, Procedures, and Specifications for the Design and Equipment of School Buses (Policy 4336), section 15, Guidelines for Bus Routing, and the effects the variances may have on transportation. Provide the following bus route data and travel times:*

#### Current and Differences of Travel Times

*List the current travel time by bus route for students in the communities of the schools planned for closure or consolidation and the estimated increase or decrease in travel time as a result of the closure; and*

#### H. E. White Elementary

<i>Route</i>	<i>Community</i>	<i>Current Travel Time</i>	<i>Estimated Time after Closure or Consolidation</i>	<i>Net Increase or Decrease</i>
Route 87	Falling Rock, Porters Creek, and Camp Creek	30 minutes to H. E. White Elementary	60 minutes to Clay Elementary	30-minute increase for H. E. White students in the Falling Rock area
Route 89 First Run	Scenic River Road, Valley View, and Queen Shoals	45 minutes to H. E. White Elementary	45 minutes to Clay Elementary	No increase or decrease because elimination of Scenic River Road from route
Route 89 Second Run	Bomont Road and Glen	15 minutes to H. E. White Elementary	0 minutes	15-minute decrease because elimination of route due to duplication with Bus 87

Transportation Table 1

Source: Clay County Schools 2023-2024 Drivers and Routes document

Lizemore Elementary

<i>Route</i>	<i>Community</i>	<i>Current Travel Time</i>	<i>Estimated Time after Closure or Consolidation</i>	<i>Net Increase or Decrease</i>
Route 74	Riptoe, Twenty Mile, and Lizemore	30 minutes to Lizemore Elementary	60 minutes to Clay Elementary	30-minute increase for Lizemore Elementary students
Route 83	Bird Hollow, Holcomb Ridge, and Independence Road	37 minutes to Lizemore Elementary	67 minutes to Clay Elementary	30-minute increase for Lizemore Elementary students
Route 86	Bell Creek, Bentree, and Lizemore	23 minutes to Lizemore Elementary	53 minutes to Clay Elementary	30-minute increase for Lizemore Elementary students
Route 92	Sangamore Road, Grassy Creek, Pack Fork, and Lizemore	30 minutes to Lizemore Elementary	60 minutes to Clay Elementary	30-minute increase for Lizemore Elementary students

Transportation Table 2

Source: Clay County Schools 2023-2024 Drivers and Routes document

## Clay Elementary

<i>Route</i>	<i>Community</i>	<i>Current Travel Time</i>	<i>Estimated Time after Closure or Consolidation</i>	<i>Net Increase or Decrease</i>
Route 85	Glen, Bomont, Queen Shoals, and Clay	70 minutes	70 minutes	0-minute increase or decrease
Route 87	Falling Rock, Porters Creek, Camp Creek, and Clay	60 minutes	60 minutes	0-minute increase or decrease
Route 89 First Run	Scenic River Road, Valley View, and Queen Shoals	Does not come to Clay currently.	45 minutes	45-minute increase
Route 89 Second Run	Bomont Road and Glen	Does not come to Clay currently.	0 minutes	0 minute because bus does not come to Clay.
Route 74	Riptoe, Twenty Mile, Lizemore, and Clay	60 minutes	60 minutes	0-minute increase or decrease
Route 83	Bird Hollow, Holcomb Ridge, Independence Road, Lower Sycamore, and Clay	67 minutes	67 minutes	0-minute increase or decrease
Route 86	Bell Creek, Bentree, Lizemore, and Clay	53 minutes	53 minutes	0-minute increase or decrease
Route 92	Sangamore Road, Grassy Creek, Pack Fork, Lizemore, and Clay	60 minutes	60 minutes	0-minute increase or decrease

Transportation Table 3

Source: Clay County Schools 2023-2024 Drivers and Routes document



### Anticipated Routes and Waiver Requests

List all anticipated bus routes after the proposed closure or consolidation with the estimated total one-way travel time for each route. Clearly identify any bus routes that exceed the recommended travel times and any routes which will require a waiver of Policy 4336.

#### H. E. White Elementary

Route	Community	One-way Travel Time	Amount Exceeding Recommended Travel Times	Is a Waiver of W. Va. 126CSR92, Policy 4336 Required (Yes / no)
Route 87	Falling Rock, Porters Creek, Camp Creek, Clay	60 minutes	30 minutes	Yes
Route 89 First Run	Scenic River Road, Valley View, Queen Shoals, and Clay	45 minutes	15 minutes	Yes
Route 89 Second Run	Bomont Road, Glen, and Clay	15 minutes	0 minutes because of duplication with Bus 87 route	No

Transportation Table 4

Source: Clay County Schools 2023-2024 Drivers and Routes document

Lizemore Elementary

<i>Route</i>	<i>Community</i>	<i>One-way Travel Time</i>	<i>Amount Exceeding Recommended Travel Times</i>	<i>Is a Waiver of W. Va. 126CSR92, Policy 4336 Required (Yes / no)</i>
Route 74	Riptoe, Twenty Mile, Lizemore, and Clay	60 minutes	30 minutes	Yes
Route 83	Bird Hollow, Holcomb Ridge, Independence Road, Lower Sycamore, and Clay	67 minutes	37 minutes	Yes
Route 86	Bell Creek, Bintree, Lizemore, and Clay	53 minutes	23 minutes	Yes
Route 92	Sangamore Road, Grassy Creek, Pack Fork, Lizemore, and Clay	60 minutes	30 minutes	Yes

Transportation Table 5

Source: Clay County Schools 2023-2024 Drivers and Routes document

## Clay Elementary

<i>Route</i>	<i>Community</i>	<i>One-way Travel Time</i>	<i>Amount Exceeding Recommended Travel Times</i>	<i>Is a Waiver of W. Va. 126CSR92, Policy 4336 Required (Yes / no)</i>
Route 85	Glen, Bomont, Queen Shoals, and Clay	70 minutes	40 minutes	Yes
Route 87	Falling Rock, Porters Creek, Camp Creek, and Clay	60 minutes	30 minutes	Yes
Route 89 First Run	Scenic River Road, Valley View, and Queen Shoals	Does not come to Clay currently.	15 minutes	Yes
Route 89 Second Run	Bomont Road and Glen	Does not come to Clay currently.	0 minutes Elimination of route due to duplication with Bus 87	No
Route 74	Riptoe, Twenty Mile, Lizemore, and Clay	60 minutes	30 minutes	Yes
Route 83	Bird Hollow, Holcomb Ridge, Independence Road, Lower Sycamore, and Clay	67 minutes	37 minutes	Yes
Route 86	Bell Creek, Bintree, Lizemore, and Clay	53 minutes	23 minutes	Yes
Route 92	Sangamore Road, Grassy Creek, Pack Fork, Lizemore, and Clay	60 minutes	30 minutes	Yes

Transportation Table 6

Source: Clay County Schools 2023-2024 Drivers and Routes document

### **Travel Time to Neighboring County Public School**

*Identify and provide the travel time to any neighboring county public schools that could serve the population of the closing school(s) where travel time to the identified out-of-county school is less than or equal to the school(s) designated by the county to receive students.*

The travel time to the nearest neighboring county public school that could serve the population of the closing school, H. E. White Elementary is Clendenin Elementary, where travel time to the identified out-of-county school is currently one half mile farther than the school designated by the county to receive students according to <https://www.google.com/maps>.

The travel time to the nearest neighboring county public school that could serve the population of the closing school, Lizemore Elementary is Valley PreK-8, where travel time to the identified out-of-county school is currently 2.9 miles farther than the school designated by the county to receive students according to <https://www.google.com/maps>.

### 3.2.f. Student Educational Program

#### County Procedures

#### Analysis and Assurance of Consideration

*Complete a projected educational program improvement analysis which includes a statement of assurance that the following have been considered:*

#### *Affected School Name(s)*

##### H. E. White Elementary

Clay County Schools ensures an engaging educational environment for learners focusing on teaching and learning so all students obtain a quality education. Our mission statement is excellence in education through caring, commitment, and success. Along with the families of our students, our vision is to develop students who care about themselves and others, commit to lifelong learning, and succeed in an ever-changing world. We believe excellence in education through caring, commitment, and success can be achieved with skilled instruction, innovative school programs, provision of opportunities to demonstrate talents and abilities, purposeful management of student behavior, diverse student support services, and development of college and career readiness skills. With the proposed consolidation, educational programming for H. E. White Elementary will be improved with access to full time specialized staff in the areas of art, music, and wellness as well as counseling. We believe the school system can and will meet the instructional, social, emotional, and technological needs when H. E. White Elementary students consolidate with existing Clay Elementary because they will have access to innovative programs, such as Project AWARE that we cannot offer at our smaller schools. The consolidation will provide opportunities for more effective teacher collaboration and consistency of curriculum through common interdisciplinary planning by grade level and vertical teaming, both of which will assist with meeting and exceeding growth targets in response to student needs. Students will have access to an expanded curriculum, specialized staffing, and specialized resources when they consolidate with existing Clay Elementary. Instruction will be enhanced with full time staff in the areas of art, music, and wellness as well as counseling; more consistency of curriculum; and students will have access to health care each day of the week through our school nurses or the Wellness Center operated by Community Care of West Virginia. Students also will have access to a mental health care provider through Project AWARE and a licensed therapist provided by Community Care of West Virginia in the building two days a week. In order to ensure that equal educational opportunities for an effective and efficient education are provided for all of our students, it is necessary to structure a system of curriculum and instruction that meets all federal, state, and local rules and regulations.

##### Lizemore Elementary

Clay County Schools ensures an engaging educational environment for learners focusing on teaching and learning so all students obtain a quality education. Our mission statement is excellence in education through caring, commitment, and success. Along with the families of our students, our vision is to develop students who care about themselves and others, commit to lifelong learning, and succeed in an ever-changing world. We believe excellence in education through caring, commitment, and success can be achieved with skilled instruction, innovative school programs, provision of opportunities to demonstrate talents and abilities, purposeful management of student behavior, diverse student support services, and development of college and career readiness skills. With the proposed consolidation, educational programming for Lizemore Elementary will be improved with access to full time specialized staff in the areas of art, music, and wellness as well as counseling. We believe the school system can and will meet the instructional, social, emotional, and technological needs when Lizemore Elementary

students consolidate with existing Clay Elementary because they will have access to innovative programs, such as Project AWARE that we cannot offer at our smaller schools. The consolidation will provide opportunities for more effective teacher collaboration and consistency of curriculum through common interdisciplinary planning by grade level and vertical teaming, both of which will assist with meeting and exceeding growth targets in response to student needs. Students will have access to an expanded curriculum, specialized staffing, and specialized resources when they consolidate with existing Clay Elementary. Instruction will be enhanced with full time staff in the areas of art, music, and wellness as well as counseling; more consistency of curriculum; and students will have access to health care each day of the week through our school nurses or the Wellness Center operated by Community Care of West Virginia. Students also will have access to a mental health care provider through Project AWARE and a licensed therapist provided by Community Care of West Virginia in the building two days a week. In order to ensure that equal educational opportunities for an effective and efficient education are provided for all of our students, it is necessary to structure a system of curriculum and instruction that meets all federal, state, and local rules and regulations.

#### Clay Elementary

Clay County Schools ensures an engaging educational environment for learners focusing on teaching and learning so all students obtain a quality education. Our mission statement is excellence in education through caring, commitment, and success. Along with the families of our students, our vision is to develop students who care about themselves and others, commit to lifelong learning, and succeed in an ever-changing world. We believe excellence in education through caring, commitment, and success can be achieved with skilled instruction, innovative school programs, provision of opportunities to demonstrate talents and abilities, purposeful management of student behavior, diverse student support services, and development of college and career readiness skills. With the proposed consolidation, educational programming for Clay Elementary will continue with access to full time specialized staff in the areas of art, music, and wellness as well as counseling. We believe the school system can and will continue to meet the instructional, social, emotional, and technological needs of all students when H. E. White Elementary and Lizemore Elementary students consolidate with existing Clay Elementary. The consolidation will provide opportunities for more effective teacher collaboration and consistency of curriculum through common interdisciplinary planning by grade level and vertical teaming, both of which will assist with meeting and exceeding growth targets in response to student needs. In order to ensure that equal educational opportunities for an effective and efficient education are provided for all of our students, it is necessary to structure a system of curriculum and instruction that meets all federal, state, and local rules and regulations.

*In the preparation of the documents regarding the closure and/or consolidation of the above referenced school, the following codes and policies have been considered:*

- ✓ W. Va. 126CSR16, Policy 2419, Regulations for the Education of Students with Exceptionalities,
- ✓ W. Va. 126CSR42, Policy 2510, Assuring the Quality of Education: Regulations for Education Programs,
- ✓ W. Va. 126CSR44 et al., Policy 2520, Content Standards and Objectives for West Virginia Schools,
- ✓ W. Va. 126CSR172 Policy 6200- Handbook on Planning School Facilities,
- ✓ W. Va. 126CSR176 Policy 6204- School Closings or Consolidations

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Superintendent

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Date:

### 3.2.g. Community

*An impact statement regarding the effect the proposed school closure or consolidation will have on the affected communities and their students. Where schools and their respective communities are all defined by their own unique relationships, each proposed action will result in varying types and degrees of community impact. To better understand this diverse relational dynamic, the impact statement shall describe:*

*1. The known relationships that exist among the affected schools and their communities.*

#### H. E. White Elementary

H. E. White Elementary is an important part of the community and strong relationships exist between the school and its community. H. E. White Elementary serves as the focal point of the community. H. E. White Elementary is a gathering place for social activities and addresses the recreational needs of its families with a playground, a ball field where Little League teams practice, and a multipurpose room where youth basketball teams and cheerleaders practice. The community and local businesses have a strong working relationship with the school and support the school, so it can provide activities for its students that they might otherwise not have available to them. H. E. White Elementary supports community connectedness and a sense of belonging.

#### Lizemore Elementary

Lizemore Elementary is an important part of the community and strong relationships exist between the school and its community. Lizemore Elementary as the focal point of the community. Lizemore Elementary is a gathering place for social activities and addresses the recreational needs of its families with a playground, a ball field where Little League teams practice, and a multipurpose room where youth basketball teams and cheerleaders practice. The community and local businesses have a strong working relationship with the school and support the school, so it can provide activities for its students that they might otherwise not have available to them. Lizemore Elementary supports community connectedness and a sense of belonging.

#### Clay Elementary

Clay Elementary is an important part of the community and strong relationships exist between the school and its community. Clay Elementary serves as the focal point of the community. Clay Elementary is a gathering place for social activities and addresses the recreational needs of its families with a playground and a multipurpose room where youth basketball teams and cheerleaders practice. The ballfields where Little League teams practice and play games is a part of the Little League Association. The community and local businesses have a strong working relationship with the school and support the school, so it can provide activities for its students that they might otherwise not have available to them. Clay Elementary supports community connectedness and a sense of belonging.

*2. How the existing known relationships could be impacted by the proposed action.*

#### H. E. White Elementary

The existing relationships between H. E. White Elementary and its community could be affected by a closure because the property reverts to the families of the previous owners after the school closes. One of the most important relationships that could be affected is the loss of connection between students and the community. With the closure of H. E. White Elementary, the building might no longer be available for social gatherings, the playground equipment will be moved to



Clay Elementary, and the ballfield might no longer be available for practices. With the loss of the school and these amenities, it could now be more difficult to attract families with young children to the area because most families with children like to live in close proximity to a school. This could affect the vitality of the community because some see the closing of a school as a sign of a struggling community.

#### Lizemore Elementary

The existing relationships between Lizemore Elementary and its community could be affected by a closure because the county has five years to decide how they want to use the building before it reverts to the family of the previous owner. With the closure of Lizemore Elementary, the building might no longer be available for social gatherings, the playground equipment will be moved to Clay Elementary, and the ballfield might no longer be available for practices. With the loss of the school and these amenities, it could now be more difficult to attract families with young children to the area because most families with children like to live in close proximity to a school. This could affect the vitality of the community because some see the closing of a school as a sign of a struggling community.

#### Clay Elementary

The existing relationships between Clay Elementary and its community could be affected by the closure and consolidation of H. E. White Elementary and Lizemore Elementary into existing Clay Elementary. Because of the increased enrollment area, Clay Elementary will need to expand its community to include the families of the students from H. E. White Elementary and Lizemore Elementary. A concerted effort will need to be made to ensure all voices from all areas of the community are heard.

### *3. The potential for new relationships that could be developed under the proposed action.*

#### H. E. White Elementary

With the closure of H. E. White Elementary, the potential for new relationships could be developed. The community of H. E. White Elementary has the potential to take what they were doing well with their school and expand on their strengths to affect a greater number of students. New relationships with more families, a larger community, and more business members can be cultivated and consolidated.

#### Lizemore Elementary

With the closure of Lizemore Elementary, the potential for new relationships could be developed. The community of Lizemore Elementary has the potential to take what they were doing well with their school and expand on their strengths to affect a greater number of students. New relationships with more families, a larger community, and more business members can be cultivated and consolidated.

#### Clay Elementary

With the closure and consolidation of H. E. White Elementary and Lizemore Elementary into existing Clay Elementary, the potential for new relationships among families, community members, and business members can be cultivated and consolidated. With more people more ideas can be generated, and more human resources are available to students.

### 3.3. & 3.4. Public Notices and Hearings

#### County Procedures

#### Notice of Public Hearing(s)

*The county must provide notice for all public hearing(s) required by section 3.4.a.1. All public hearing notices shall be advertised through a Class III legal advertisement for three weeks prior to the date of the hearing in a newspaper in general circulation in the locality of any school to be closed or consolidated and in the locality of any school that has been designated by the county to receive students from the schools to be closed or consolidated. The notice also shall be posted in all schools as provided in section 3.3.5 at least 30 days prior to the date of hearing.*

*Section 3.3 of WVBE Policy 6204 contains the requirements for the public hearing notice.*

*A copy of the notice shall be posted at all schools, bus garages, and maintenance areas in the county in conspicuous working areas, for all professional and service personnel to observe.*

*If the county will be applying for SBA funding, the procedures must be completed before the SBA will consider a project for funding, as further outlined in section 6. If the county will be utilizing local funding for a construction project related to the closure or consolidation, the procedures must be completed prior to the initiation of construction. For all other closures and consolidations, counties must complete the procedures on or before December 31st of the calendar year prior to the calendar year in which the closures or consolidations are to be effective.*

#### Typed Copy of Legal Advertisement

NOTICE OF PUBLIC HEARINGS ON A PROPOSAL TO CLOSE AND CONSOLIDATE  
H. E. WHITE ELEMENTARY AND/OR LIZEMORE ELEMENTARY  
INTO EXISTING CLAY ELEMENTARY  
THE BOARD OF EDUCATION OF THE COUNTY OF CLAY  
WV 18-4-13a  
WV Board of Education Policy 6204

The Clay County Board of Education will hold three public hearings, as follow, on the Superintendent's recommendation to close H. E. White Elementary and/or Lizemore Elementary and consolidate them into existing Clay Elementary to take effect at the end of the 2023-2024 school year.

- H. E. White Elementary School Public Hearing  
LOCATION: H. E. White Elementary School  
DATE AND TIME: November 2, 2023, at 6:00 P.M.  
Sign in between 5:00 P.M. and 5:55 P.M. to speak.
- Lizemore Elementary School Public Hearing  
LOCATION: Lizemore Elementary School  
DATE AND TIME: November 6, 2023, at 6:00 P.M.  
Sign in between 5:00 P.M. and 5:55 P.M. to speak.
- Clay Elementary School Public Hearing  
LOCATION: Clay Elementary School  
DATE AND TIME: November 7, 2023, at 6:00 P.M.

Sign in between 5:00 P.M. and 5:55 P.M. to speak.

**ALTERNATIVE DATES AND TIME:**

Should the hearing be unable to be held on the scheduled date due to inclement weather or other factors beyond the control of the county, the hearing(s) will be held on the following dates at the same location and time as the originally scheduled hearing:

H. E. White Elementary November 3, 2023, beginning at 6:00 P.M.

Lizemore Elementary November 8, 2023, beginning at 6:00 P.M.

Clay Elementary November 9, 2023, beginning at 6:00 P.M.

If for any other reason the meeting cannot be conducted on the alternative date or time, the board of education shall determine a date or time.

Should the hearing require additional time beyond 11:00 P.M., it will be recessed and will reconvene at the same location as the recessed hearing at 6:00 P.M. on the next business day on which no other hearing is scheduled.

**PLACE:**

The hearing location is subject to change if, at the time the meeting is called to order, it is determined there is insufficient room to accommodate all those who wish to attend. The hearing shall be recessed and moved to a new location of sufficient size to accommodate those who wish to attend. If that happens, the new meeting location shall be posted at the original meeting location.

**PROPOSED ACTION OF THE CLAY COUNTY BOARD OF EDUCATION:**

Closure and consolidation of H. E. White Elementary and/or Lizemore Elementary with existing Clay Elementary at the end of the 2023-2024 school year

**SUBMISSION OF WRITTEN MATERIAL:**

Six copies of written material intended to be reviewed by the county board of education must be submitted to the Office of the Superintendent, 285 Church Street, Clay, West Virginia 25043 on or before the close of business on October 26, 2023, in order to provide the county board of education time to consider the material before the vote. Facilities will be made available to make copies up to ten pages.

**HEARING PROCEDURES:**

A representative of Clay County Schools will provide an oral summary of the reasons and supporting data in connection with the proposed action of the Board. For a period of fifty-five minutes prior to the commencement of the public hearing, persons may sign a register for the purpose of making statements, offering testimony, and questioning school officials. Persons wishing to speak about the effects of the proposed closure of H. E. White Elementary and/or Lizemore Elementary and consolidation into existing Clay Elementary, as well as those who wish to speak as members of the general public, will be recognized in the order in which they have signed the register. Each person shall be limited to three minutes. Written statements may be submitted in lieu of oral statements or testimony and must be submitted prior to the conclusion of the hearing. Any written statement will be given full consideration before the board takes any final action.

**REASONS AND SUPPORTING DATA AVAILABLE FOR PUBLIC INSPECTION:**

Written reasons and supporting data in connection with the proposed action of the Board are available for public inspection on week days when school is in session by September 20, 2023,

through November 9, 2023, between the hours of 7:30 A.M. and 4:00 P.M. in the Office of the Superintendent of Clay County Schools located at 285 Church Street, Clay, West Virginia.

Philip Dobbins,  
Superintendent  
Clay County Board of Education  
September 13, 2023

H. E. White Elementary, Lizemore Elementary, and Clay Elementary  
First Run: October 12, 2023  
Second Run: October 19, 2023  
Third Run: October 26, 2023  
Fourth Run: November 2, 2023

Qualified Newspaper Name:  
Clay County Free Press

### **Proof of Public Hearing(s) Notice**

*Contain proof that the hearings were properly advertised with a class III legal advertisement. Such proof can be satisfied with:*

- *a notarized letter from the county's qualified newspaper(s) for legal notices, as defined by the West Virginia Secretary of State, that specifically states the three dates in which the newspaper ran the county's public hearing notification: or*
- *a digital reproduction for each of the 3 required legal advertisements from the county's qualified newspaper(s) for legal notices, as defined by the West Virginia Secretary of State, where the full legal notification and date of publication is provided and legible.*

[See Appendix for this Documentation](#)

### **Public Hearing(s) Documentation and Formal Vote on the Closure(s) or Consolidation(s)**

*Provide documentation of all hearings, motions, written public comments, a synopsis or transcript of verbal public comments, and other actions concerning the proposed school closings and consolidations.*

*Section 3.4.a of WVBE Policy 6204 contains the requirements for the public hearing(s).  
Section 3.5. of WVBE Policy 6204 contains the requirements for the formal vote(s).*

[See Appendix for this Documentation.](#)

### 3.6. County Board Actions

#### County Procedures

#### County Board Vote(s)

*After the vote and following compliance with sections 3.4 and 3.5, and prior to the implementation of any school closure or consolidation and following compliance with all statutory and regulatory provisions, the county must file a request for school closure and/or consolidation with the WVBE for approval and this request must contain:*

- *A letter from the county superintendent providing the date the action was taken by the county board.*
- *The signed assurance pages contained in this template.*
- *Justification as provided by the impact statement and supporting data in section 3.2.*
- *Documentation of all hearings, motions, written public comments, a synopsis or transcript of verbal public comments, and any other related actions.*
- *Proof of proper Class III legal advertisement*
- *Below CEFP statement*
- *Below SBA statement*

#### Comprehensive Educational Facilities Plan (CEFP)

*Identify if the proposed school closing or consolidation was included in the county's approved CEFP. If the county's approved CEFP did not contain the proposed closure or consolidation, the county must also submit a request to amend their CEFP. The required CEFP amendment forms shall be submitted to the WVDE Office of School Facilities staff simultaneously with the impact statement and supporting data that will be prepared for consideration by the WVBE. The CEFP amendment may be considered by the WVBE concurrently with the closure or consolidation request.*

The proposed school closing of H. E. White Elementary and/or Lizemore Elementary and consolidating them into existing Clay Elementary was not in the county's approved Comprehensive Educational Facilities Plan. The county will submit a request to amend their Comprehensive Educational Facilities Plan to address the proposed closures and consolidation to the West Virginia Department of Education Office of School Facilities for consideration by the West Virginia Board of Education along with the impact statement and supporting data provided in this proposal.

#### School Building Authority of WV

*Identify if the proposed school closing or consolidation is contingent upon receiving funding from the SBA.*

The proposed closing and consolidation of H. E. White Elementary and/or Lizemore Elementary into existing Clay Elementary is not contingent upon receiving funding from the School Building Authority.

### 3.6.a. Superintendent Verification of Board Actions

#### County Procedures

Date of Public Hearing at H. E. White Elementary: November 2, 2023

Date of Public Hearing at Lizemore Elementary: November 6, 2023

Date of Public Hearing at Clay Elementary: November 7, 2023

County Board Approval Date – November 13, 2023

Clay County requests the West Virginia Board of Education approve the following.

Closure and Consolidation of H. E. White Elementary and/or Lizemore Elementary into existing Clay Elementary

- ✓ *The county assures that the applicable sections of the W. Va. Codes §18-5-13 and §18-5-13a, and WVBE Policies 6200 and 6204 have been addressed.*
- ✓ *This action is justified by the provided supplemental data and information pertinent to the following subjects: enrollment, facilities, finance, personnel, transportation, and educational programs.*
- ✓ *Documentation of all hearings, motions, written public comments, a synopsis or transcript of verbal comments, and other actions concerning the proposed school closings and consolidations were provided in this document.*
- ✓ *All hearings were properly advertised with a class III legal advertisement.*

Philip Dobbins

*Signature of county superintendent attesting to the completion of all requirements as stated in W. Va. Codes §18-5-13 and §18-5-13a and WVBE Policies 6200 and 6204.*

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date:

## Appendix of Supporting Data

*The list should include, at a minimum, the following data:*

- 1. Current SBA Worksheet on Building Program Utilization for H. E. White Elementary*
- 2. Current SBA Worksheet on Building Program Utilization for Lizemore Elementary*
- 3. Current SBA Worksheet on Building Program Utilization for Clay Elementary*
- 4. SBA Worksheet on Building Program Utilization for Clay Elementary after Proposed Action*
- 5. Supporting Photographs, Floorplans, and other Documentation for H. E. White Elementary*
- 6. Supporting Photographs, Floorplans, and other Documentation for Lizemore Elementary*
- 7. Supporting Photographs, Floorplans, and other Documentation for Clay Elementary*
- 8. SBA Facility Condition Documentation for H. E. White Elementary*
- 9. SBA Facility Condition Documentation for Lizemore White Elementary*
- 10. SBA Facility Condition Documentation for Clay Elementary*
- 11. Proof of Receipt of Public Hearing Notice and Impact Statement and Supporting Data*
- 12. Proof of Public Hearing(s) Notice for H. E. White Elementary*
- 13. Proof of Public Hearing(s) Notice for Lizemore Elementary*
- 14. Proof of Public Hearing(s) Notice for Clay Elementary*
- 15. Public Hearing(s) Documentation for H. E. White Elementary*
- 16. Public Hearing(s) Documentation for Lizemore Elementary*
- 17. Public Hearing(s) Documentation for Clay Elementary*
- 18. Board minutes indicating the action of the board to approve the closure(s) and approve the Comprehensive Educational Facilities Plan Application for Amendment*
- 19. Cover letter addressed to the State Superintendent of Schools*
- 20. Completed superintendent signature pages*
- 21. Most current October 1<sup>st</sup> certified enrollment for county*





## Appendix of Supporting Data

### 2. SBA Worksheet on Building Program Utilization for Lizemore Elementary

School Building Authority of West Virginia							
SBA Form 134 Data Collection Form							
Facility Spaces Evaluation / Utilization Analysis Sheet							
LEA ID:	016205		Assessment Date:	43716			
County:	Clay		Total Gross Square Feet:	16600			
Facility Name:	Lizemore Elementary School		Original Year of Construction:	1952			
Individual School Utilization Analysis							
	Grade Config		Age of Facility	No. of Renovations	Square Ft	Portables	Location (City, St)
Lowest Grade Level:	PK	PK - 5	71	2	16,600	0	Lizemore, WV
Highest Grade Level:	5						
Complete ONLY the column below							
Classroom Type	Number of Class Types (ES)	Number of Class Types (MS)	Number of Class Types (HS)	X	Max Students Per Room	=	Total Program Capacity
Pre-Kindergarten (Full Day)	1				20		Current Enrollment
Kindergarten (Full Day)	1				20		156
General Purpose Classroom	6				25		
Computer Lab	n/a				25		Total Program Capacity
Art Lab	n/a				25		190
Music Classroom	n/a				25		
Special Ed Pull-out	n/a	n/a	n/a		0		
Special Ed Level 1: (PK-5)					6		
Special Ed Level 1: (6-12)	n/a				12		
Special Ed Level 2: (PK-12)					12		
Special Ed Level 3: (PK-12)					8		
Special Education Classroom					6		Utilization Calculation
Technical Education/ Voc Ag	n/a				20		82%
Physical Education	n/a				50		
Science Classroom/Lab	n/a				25		Desirable Utilization
Business Education	n/a				25		85%
Family Liv/Cons Economics	n/a				25		
Totals	8	0	0				190
							Difference
							-3%

Source: 2020-2030 Comprehensive Educational Facilities Plan

## Appendix of Supporting Data

### 3. SBA Worksheet on Building Program Utilization for Clay Elementary

School Building Authority of West Virginia							
SBA Form 134 Data Collection Form							
Facility Spaces Evaluation / Utilization Analysis Sheet							
LEA ID:	016202		Assessment Date:	43655			
County:	Clay		Total Gross Square Feet:	49090			
Facility Name:	Clay Elementary School		Original Year of Construction:	1976			
Individual School Utilization Analysis							
	Grade Config		Age of Facility	No. of Renovations	Square Ft	Portables	Location (City, St)
Lowest Grade Level:	PK	PK - 5	47	1	49,090	0	Clay, WV
Highest Grade Level:	5						
Complete ONLY the column below							
	Number of Class Types (ES)	Number of Class Types (MS)	Number of Class Types (HS)	X	Max Students Per Room	=	Total Program Capacity
Classroom Type							Utilization Calculation
Pre-Kindergarten (Full Day)	3				20		60
Kindergarten (Full Day)	2				20		40
General Purpose Classroom	28				25		700
Computer Lab	n/a				25		0
Art Lab	n/a				25		0
Music Classroom	n/a				25		0
Special Ed Pull-out	n/a	n/a	n/a		0		0
Special Ed Level 1: (PK-5)	2				6		12
Special Ed Level 1: (6-12)	n/a				12		0
Special Ed Level 2: (PK-12)					12		0
Special Ed Level 3: (PK-12)					8		0
Special Education Classroom					6		0
Technical Education/ Voc Ag	n/a				20		0
Physical Education	n/a				50		0
Science Classroom/Lab	n/a				25		0
Business Education	n/a				25		0
Family Liv/Cons Economics	n/a				25		0
Totals	35	0	0				812
							Difference
							-36%

Source: 2020-2030 Comprehensive Educational Facilities Plan



## Appendix of Supporting Data

### 5. Supporting Photographs and Floorplans for H. E. White Elementary




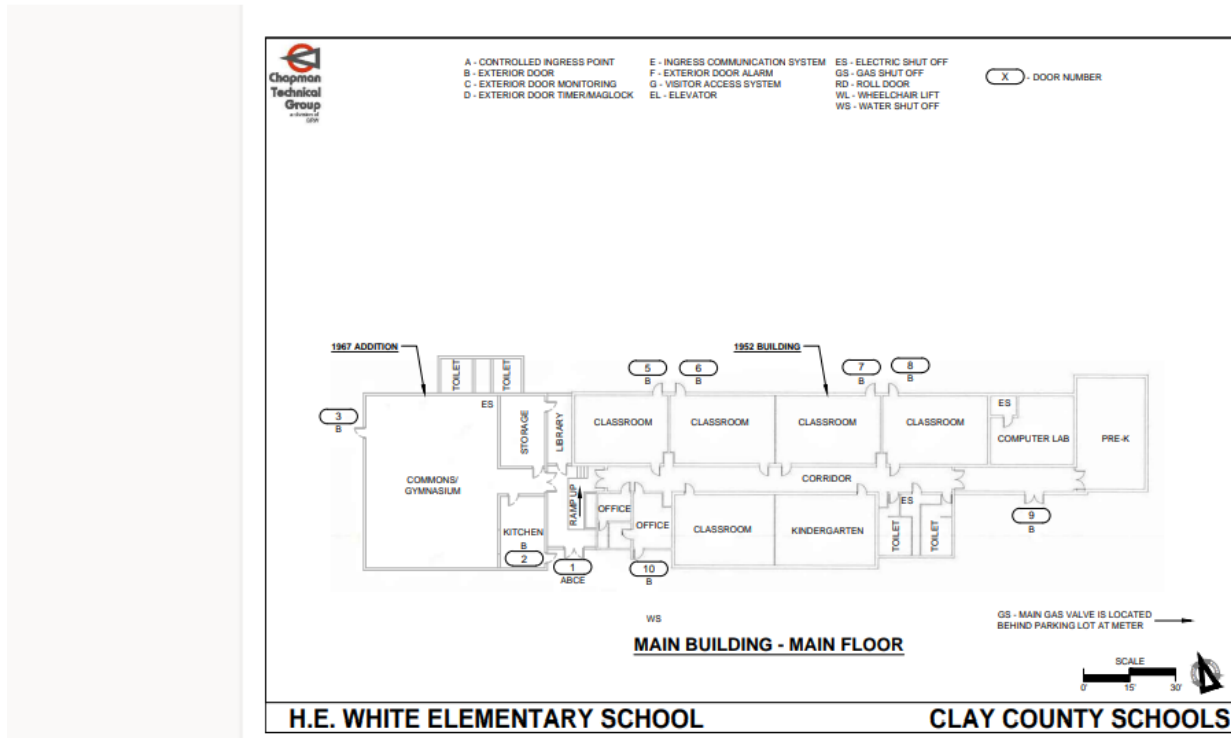


## Appendix of Supporting Data

### 5. Supporting Photographs and Floorplans for H. E. White Elementary

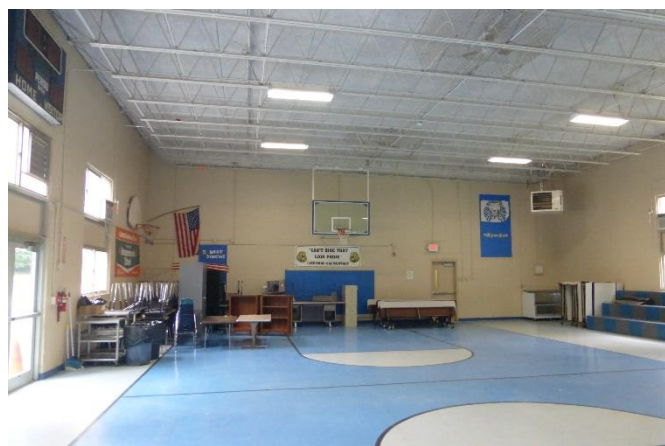


 **Clay-HEWhiteES-Plan1-190925.pdf**



## Appendix of Supporting Data

### 6. Supporting Photographs and Floorplans for Lizemore Elementary



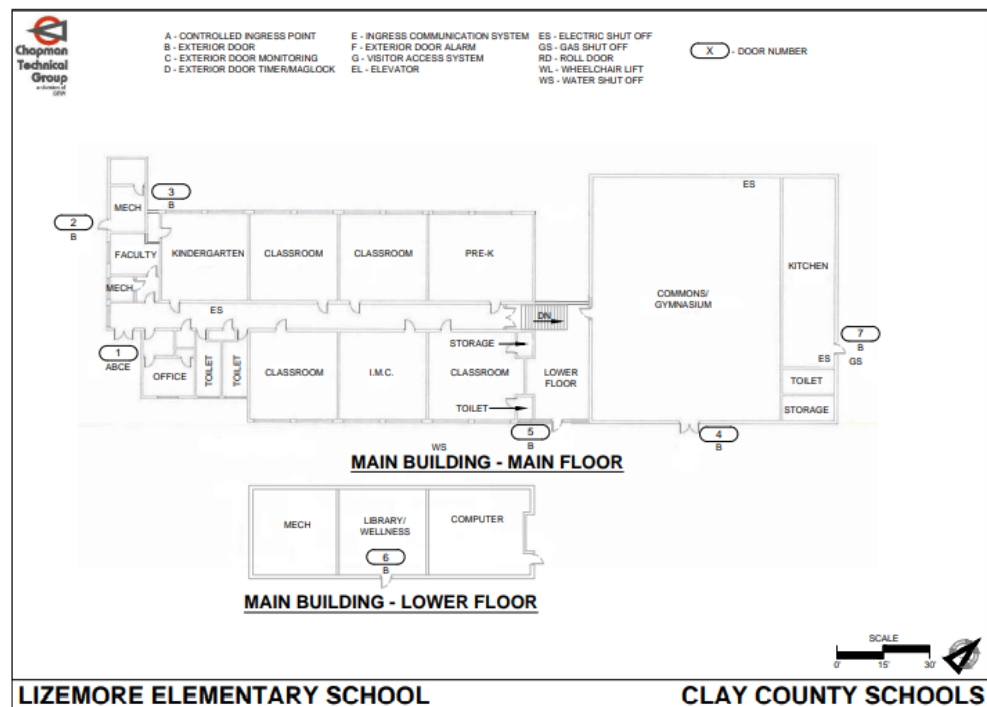


## Appendix of Supporting Data

### 6. Supporting Photographs and Floorplans for Lizemore Elementary

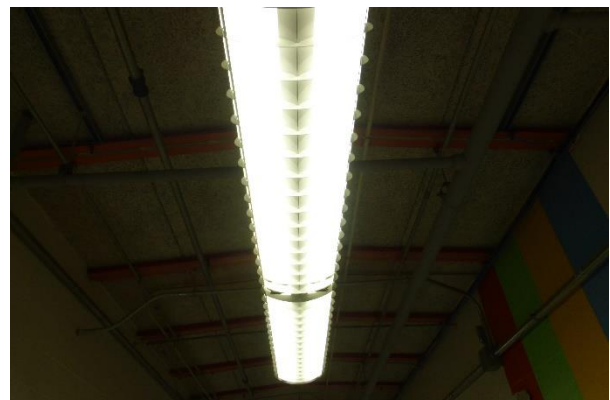
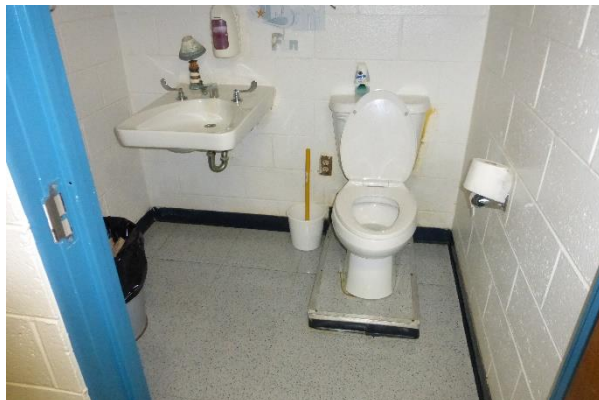


Clay-LizemoreES-Plan1-190925.pdf



## Appendix of Supporting Data

### 7. Supporting Photographs and Floorplans for Clay Elementary



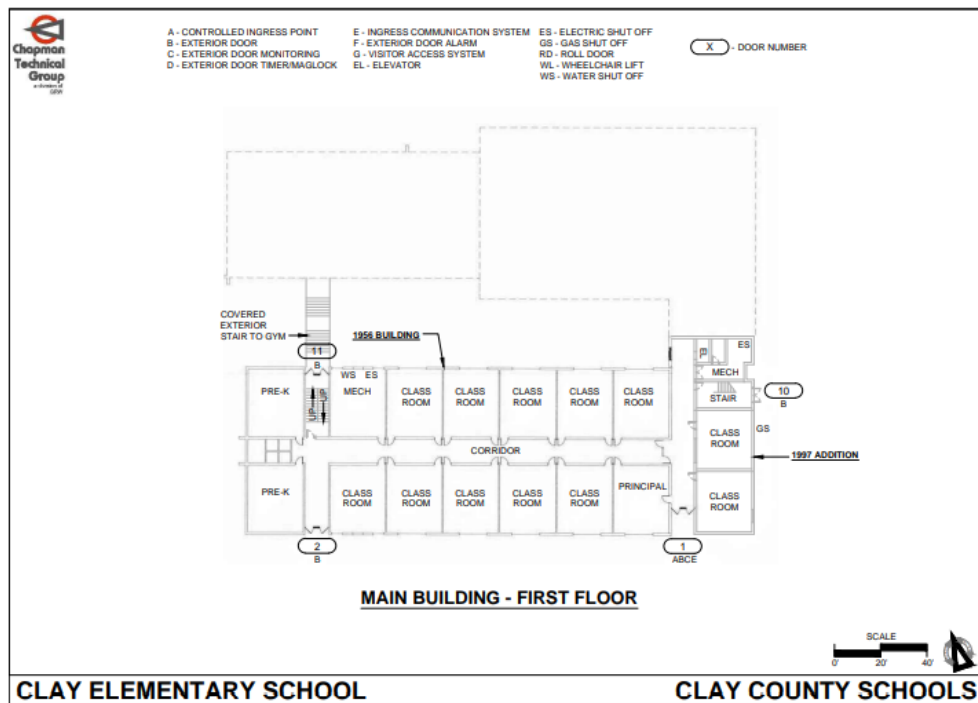


## Appendix of Supporting Data

### 7. Supporting Photographs and Floorplans for Clay Elementary



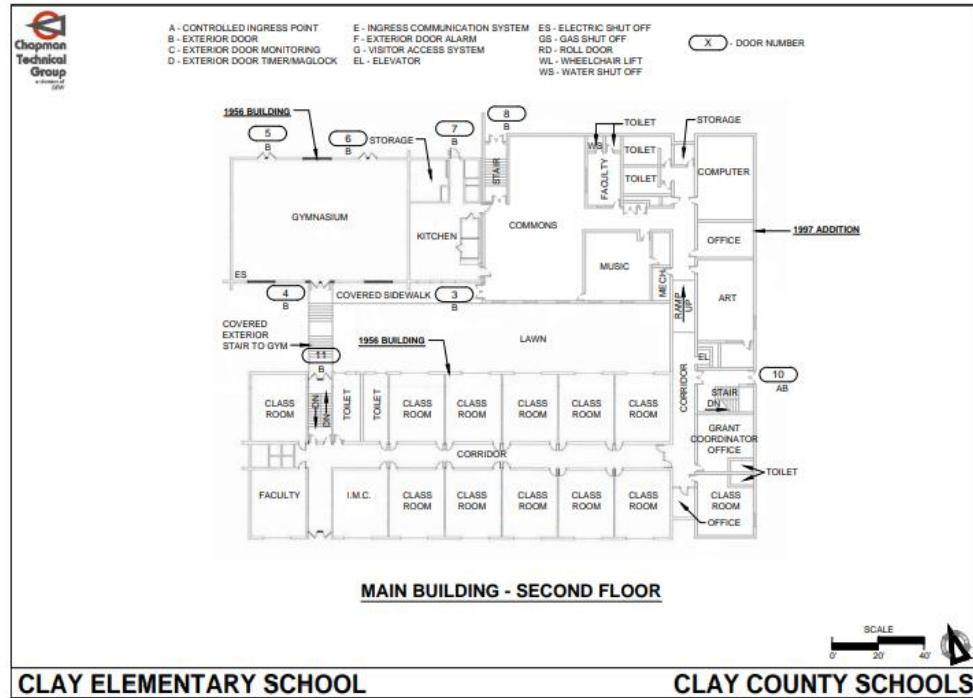
 [Clay-ClayES-Plan1-190925.pdf](#)



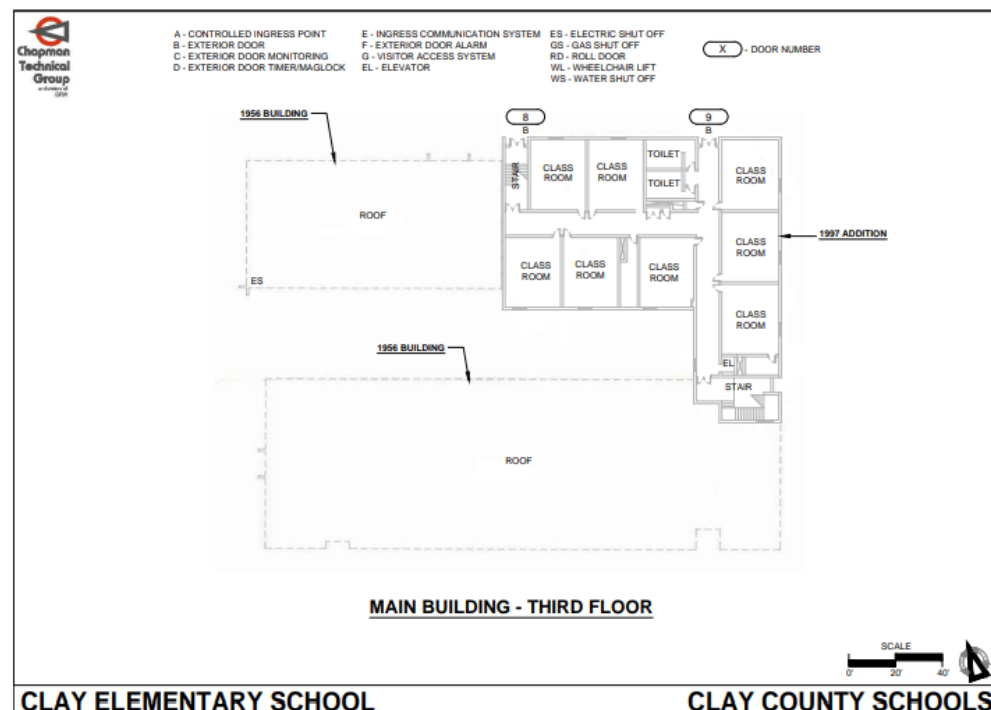
## Appendix of Supporting Data

### 7. Supporting Photographs and Floorplans for Clay Elementary

 **Clay-ClayES-Plan2-190925.pdf**




 **Clay-ClayES-Plan3-190925.pdf**



## Appendix of Supporting Data

### 8. SBA Facility Condition Documentation for H. E. White Elementary

School Building Authority of West Virginia									
SBA Form 134 Data Collection Form									
Campus Information Sheet									
Full AE Firm Name	Chapman Technical Group	Original Construction Yr.	1952						
County Name	Clay	Assessment Date	6/8/2019						
Campus Name	H E White Elementary School	Current Enrollment	108						
Campus Type	Elementary School								
School Code	16208								
Pavements									
System	Material	Year Installed if different from Building	Condition	SF	Notes				Message
Pedestrian Pavements			Not Present						
Site Pavements - Parking	Unpaved		2 - Below Average	6000					
Permanent Buildings									
Record	Building Name	Predominant Building Type	Include building in Assessment	Year Built	Located in Floodplains or Floodway?	GSF	Basement (Y/N)	# Floors (incl. Bsmt)	Message
1	H E White Elementary School	Classroom	Y	1952	No	10,147	N	1	
2									
3									
4									
5									
6									
7									
8									
9									
10									
Total GSF:						10,147			
Portable Buildings									
Record	Building Name	Year Installed	GSF	Message					
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
Total GSF:				-					
Overview of Findings									
H.E. White Elementary School was built in 1952 and needs significant renovations.									
Sidewalks and parking are gravel and not delineated. They need to be paved and separated for safety purposes.									
The windows are inefficient, single-pane windows and need to be replaced.									
The existing window-mounted AC units are inefficient and able to be pulled from the outside, creating possible points of entry into the building. A new HVAC system should be provided.									
T-12 lighting is inefficient and should be replaced with LED.									
Accessible toilets need to be provided, and handicap access to all levels of the school needs to be provided.									



## Appendix of Supporting Data

### 8. SBA Facility Condition Documentation for H. E. White Elementary

Facility General Information Sheet			
<b>1 - Facility General Information Worksheet</b>			
<b>LEA ID:</b>	HEWhiteElementarySchool	<b>Assessment Date:</b>	04/17/00
<b>County:</b>	H E White Elementary School	<b>Total Gross Square Feet:</b>	0
<b>Facility Name:</b>	Elementary School	<b>Original Year of Constructio</b>	43624
<b>Energy Indexes</b>			
(List the total amount of each fuel source used for one year)			
<b>Source (Units)</b>	<b>Consumption per Year</b>	<b>Conversion (BTU/Unit)</b>	<b>Total BTU</b>
Electric (Kilowatt-Hrs)	185,494	3,412	632,931,497
Natural Gas (MCF) --OR--	605	1,037,000	627,385,000
Natural Gas (Decotherms)		1,000,000	-
Coal (Tons)		24,000,000	-
#2 Fuel Oil (Gallons)		138,874	-
Propane (Pounds)		21,600	-
Used Oil (Gallons)		125,000	-
Wood Chips (Tons)		16,500,000	-
Other (specify)			
Amount:			
Units:			-
Total BTU:			1,260,316,497
Energy Utilization Index (EUI):			124,206



## Appendix of Supporting Data

### 8. SBA Facility Condition Documentation for H. E. White Elementary

School Building Authority of West Virginia			
SBA Form 134 Data Collection Form			
Site Evaluation Sheet			
LEA ID:	016208	Assessment Date:	06/08/19
County:	Clay	Total Gross Square Feet:	10,147
Facility Name:	H E White Elementary School	Original Year of Construction:	1952
<b>2 - Site Evaluation Worksheet</b>			
<b>Site</b>			
City or Rural:	Rural		
Actual Acres:	5		
Useable Acres:	4		
Site adequate for expansion:	No		
Are public parks/areas adjacent:	No		
% site out of flood plain:	100%		
% site in flood plain:	0%		
Site Remarks:			
Overall Site Condition:	3-Average		
<b>Drainage</b>			
Drainage Remarks:			
Overall Drainage Condition:	3-Average		
<b>Parking</b>			
Parking Adequately Lit:	No		
Adequacy of Parking:	3-Average		
Parking Remarks:			
Overall Parking Condition:	3-Average		
<b>Bus Loading</b>			
Bus Loading Adequate:	Yes		
Bus Loading Remarks:	No canopy, but only three busses		
Overall Bus loading Condition:	3-Average		
<b>Access Roads</b>			
Adequacy of On-Site Access Roads:	3-Average		
Adequacy of Off-Site Access Roads:	3-Average		
Access Roads Remarks:	Gravel roads		
Overall Access Road Condition:	3-Average		
<b>Playfields/Playcourts</b>			
Adequacy of Playfields:	4-Above Average		
Adequacy of Playcourts:	3-Average		
Playfields/Playcourts Remarks:			
Overall Playfield/Playcourts Condition:	3-Average		

## Appendix of Supporting Data

### 8. SBA Facility Condition Documentation for H. E. White Elementary

<b>Site Utilities</b>			
<b>Electrical Services:</b>			
Phase:	1		
Voltage:	240		
Amps:	200		
Electric Utility Company:	Appalachain Power		
Main Service Feed into Building:	Overhead		
Electrical Service Remarks:			
Overall Electrical Service Condition:	3-Average		
<b>Fuel Sources:</b>			
Natural Gas:	Yes		
Coal:			
Fuel Oils:			
Propane:			
Other (Specify):			
Fuel Line Size (inches):	2"		
Fuel Utility Company:	Dominion Hope Gas		
Fuel Sources Remarks:			
Overall Fuel Sources Condition:	3-Average		
<b>Water Sources:</b>			
Public:	Yes		
Well:			
Water Line Size (inches):	4"		
Water Utility Company:	WV American		
Water Sources Remarks:			
Overall Water Sources Condition:	3-Average		
<b>Sewage Systems:</b>			
Public:			
Septic:	Yes		
Other (Specify):			
Public Service District (PSD):			
Sewage System Remarks:	Kitchen and gym have septic tank and drain field, main school served by package plant.		
Overall Sewage System Condition:	4-Above Average		

## Appendix of Supporting Data

### 8. SBA Facility Condition Documentation for H. E. White Elementary

School Building Authority of West Virginia			
SBA Form 134 Data Collection Form			
Building Component Evaluation Sheet			
LEA ID:	016208	Assessment Date:	06/08/19
County:	Clay	Total Gross Square Feet:	10,147
Facility Name:	H E White Elementary School	Original Year of Construction:	1952
<b>3 - Building Component Evaluation Worksheet</b>			
<b>Building Structures:</b>			
Type:	Load Bearing Masonry		
Building Structures Remarks:			
Overall Building Structure Condition:	3-Average		
<b>Floor Structures:</b>			
Steel Joist/Concrete (floor area SF):			
Wood Joists (floor area SF):	5,000		
Slab on Grade (floor area SF):	5,147		
Other (specify) / Floor area SF:			
Floor Structure Remarks:			
Overall Floor Structure Condition:	3-Average		
<b>Roof:</b>			
Roof Structure:	Other (Specify in cell to right)	Wood trusses	
Roof Structures Remarks:	Steel joists supported original roof over gym		
Overall Roof Condition:	3-Average		
<b>Building Systems:</b>			
The systems below are addressed in the FCA data collection tool.			
Roof Coverings			
Wall Finishes			
Ceiling Finishes			
Floor Finishes			
Doors			
Windows			
HVAC			
Electrical			
Fire Alarm			

## Appendix of Supporting Data

### 8. SBA Facility Condition Documentation for H. E. White Elementary

<b>Technology Infrastructure:</b>			
Sufficient Electrical Capacity:	No	2-Below Average	
Power Receptacles Availability:	No	2-Below Average	
ID Network Type (if available):	Yes	3-Average	
Inventory Records Hardware	Yes	3-Average	
Other (specify):			
Deficiencies:			
Technology Remarks:			
Overall Technology Infrastructure Condition:	3-Average		
<b>Technology Assessment:</b>			
Teacher Training:	3-Average		
Software Use:	3-Average		
Purchasing Practices:	3-Average		
Network Administration:	3-Average		
Inventory Records	3-Average		
Other (specify):			
Deficiencies:			
Technology Remarks:			
Overall Technology Condition:	3-Average		
<b>School Access Safety Audit:</b>			
Planning:	3-Average		
Deterrence:	3-Average		
Detection:	3-Average		
Delay:	3-Average		
Communication:	3-Average		
Evacuation:	3-Average		
Safety Remarks:	Window units reduce security. Information above referenced in the CCS Safety Plan		
Overall Access Safety Condition:	3-Average		

## Appendix of Supporting Data

### 8. SBA Facility Condition Documentation for H. E. White Elementary

School Building Authority of West Virginia					
SBA Form 134 Data Collection Form					
School Improvement Cost Summary Sheet					
LEA ID:	016208			Assessment Date:	06/08/19
County:	Clay			Total Gross Square Feet:	10147
Facility Name:	H E White Elementary School			Original Year of Construction:	1952
Design Capacity Enrollment:	161				
<i>Please note, the current-year costs shown below are intended to provide a Rough Order of Magnitude (ROM) estimate of costs. While they are appropriate for high-level</i>					
Improvement Item					
<b>1. Site Work</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Land Acquisition	Acres			\$ -	
Excavation/Grade	CUB FT			\$ -	
Drainage	LIN FT			\$ -	
Walks (6 ft wide)	SQ FT	1,620	\$ 15.00	\$ 24,300.00	Pave gravel walk to delineate safe walkway
Parking	SQ FT	5,000	\$ 25.00	\$ 125,000.00	Pave gravel parking area
Bus Loading	SQ FT	8,000	\$ 25.00	\$ 200,000.00	Pave gravel bus loading area
Roads	SQ FT			\$ -	
Playing Fields	SQ FT			\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
<b>Sub-Total</b>				\$ 349,300.00	
<b>2. Renovations, Exterior</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Wall Structure	SQ FT			\$ -	
Floor Structure	SQ FT			\$ -	
Roof Structure	SQ FT			\$ -	
Wall Facing	SQ FT			\$ -	
Windows	EACH	54	\$ 2,000.00	\$ 108,000.00	
Doors/Frames	EACH			\$ -	
Roofing	SQ FT			\$ -	
Coping/Parapet	LIN FT			\$ -	
Painting	SQ FT			\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
<b>Sub-Total</b>				\$ 108,000.00	
<b>3. Renovations, Interior</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Floor Covering	SQ FT			\$ -	
Patch & Painting	SQ FT			\$ -	
Ceiling Finish	SQ FT	10,147	\$ 5.00	\$ 50,735.00	
Plumbing	SQ FT			\$ -	
Heating/Ventilating	SQ FT	10,147	\$ 26.00	\$ 263,822.00	
Air Conditioning	SQ FT			\$ -	
Lighting	SQ FT	10,147	\$ 5.00	\$ 50,735.00	Replace T-12 lighting
Wiring	SQ FT			\$ -	
Fire Alarm	SQ FT			\$ -	
Communication System	SQ FT			\$ -	
Technology				\$ -	
Interior Doors	EACH			\$ -	
Other (Describe in 'Remarks')	EACH	4	\$ 40,000.00	\$ 160,000.00	Restroom rehabilitations
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
<b>Sub-Total</b>				\$ 525,292.00	

## Appendix of Supporting Data

### 8. SBA Facility Condition Documentation for H. E. White Elementary

<b>4. Building Additions Including Furniture, Furnishings &amp; Equipment</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Administration (ES, MS, HS)	SQ FT			\$ -	
Student Services (ES, MS, HS)	SQ FT			\$ -	
Kindergarten (ES)	SQ FT			\$ -	
Primary (ES)	SQ FT			\$ -	
Media Center (ES)	SQ FT			\$ -	
Basic (MS, HS)	SQ FT			\$ -	
Reading (MS, HS)	SQ FT			\$ -	
Health Education (MS, HS)	SQ FT			\$ -	
Computer Lab (ES, MS, HS)	SQ FT			\$ -	
Inst. Mat. Center (MS, HS)	SQ FT			\$ -	
Home Economics (MS, HS)	SQ FT			\$ -	
Art (ES, MS, HS)	SQ FT			\$ -	
Ind. Technology (MS, HS)	SQ FT			\$ -	
Music (ES, MS, HS)	SQ FT			\$ -	
Physical Education (MS, HS)	SQ FT			\$ -	
Auditorium (MS, HS)	SQ FT			\$ -	
Special Education (ES, MS, HS)	SQ FT			\$ -	
Multi-Purpose (ES)	SQ FT			\$ -	
Kitchen (ES, MS, HS)	SQ FT			\$ -	
Dining (MS, HS)	SQ FT			\$ -	
Business Education (MS)	SQ FT			\$ -	
Co-Op Education (MS)	SQ FT			\$ -	
Drivers Education (MS)	SQ FT			\$ -	
Staff/Faculty (ES, MS, HS)	SQ FT			\$ -	
Toilets/Fixtures (ES, MS, HS)	SQ FT			\$ -	
Storage General (ES, MS, HS)	SQ FT			\$ -	
Storage Instructional (ES, MS, HS)	SQ FT			\$ -	
Custodial (ES, MS, HS)	SQ FT			\$ -	
Mechanical (MS, HS)	SQ FT			\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
Subtotal of Building Additions (SQ FT)		0			
Circulation	30%	0		\$ -	
<b>Sub-Total</b>				\$ -	
<b>5. Special Construction</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Elevator	EACH	1	\$ 50,000.00	\$ 50,000.00	Chair lift
Sprinkler Systems	SQ FT			\$ -	
Kitchen Equipment	ALL	1	\$ 135,000.00	\$ 135,000.00	
Waste Treatment	EACH			\$ -	
Other (Describe in 'Remarks')	EACH	1	\$ 40,000.00	\$ 40,000.00	Technology upgrades
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
<b>Sub-Total</b>				\$ 225,000.00	
<b>6. Other Special Costs</b>		<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Cost estimating variance factor 10%		1	\$ 120,759.20	\$ 120,759.20	Rough order of magnitude allowance, no design in place
Bid escalation to 2023		1	\$ 265,670.24	\$ 265,670.24	
				\$ -	
<b>Sub-Total</b>				\$ 386,429.44	
<b>Sub-Total of Items 1 through 6</b>				\$ 1,594,021.44	

## Appendix of Supporting Data


### 8. SBA Facility Condition Documentation for H. E. White Elementary

<b>7. Architectural/Engineering Fees</b>	<b>%</b>	<b>Quantity</b>		<b>Item Cost</b>	<b>Remarks</b>
New Construction	8.0%	\$ -		\$ -	
Renovations	10.0%	#####		\$ 159,402.14	
<b>Sub-Total</b>				<b>\$ 159,402.14</b>	
<b>8. Miscellaneous</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Survey	EACH			\$ -	
Soil Inv.	EACH			\$ -	
Other (Describe in 'Remarks')	EACH	1	\$ 50,000.00	\$ 50,000.00	Clerk of Works
Other (Describe in 'Remarks')	EACH	1	\$ 30,000.00	\$ 30,000.00	Test, adjust, and balance
Other (Describe in 'Remarks')	EACH	1	\$ 398,505.36	\$ 398,505.36	Contractor overhead, profit, bonds, and insurance
<b>Sub-Total</b>				<b>\$ 478,505.36</b>	
<b>9. Contingencies</b>	<b>%</b>	<b>Quantity</b>		<b>Item Cost</b>	<b>Remarks</b>
New Construction	2.0%	\$ -		\$ -	
Renovations	4.0%	#####		\$ 70,136.94	
<b>Sub-Total</b>				<b>\$ 70,136.94</b>	
<b>Grand Total Project Cost</b>				<b>\$ 2,302,065.89</b>	
<b>Reference Data from Prior Sheets (for WVDE Use Only):</b>					
Energy Utilization Index:				124,206	
Current Enrollment:				108	
Program Capacity:				190	
Utilization Calculation:				57%	
Building(s) in Floodplain/Floodway:				0	



## Appendix of Supporting Data

### 9. SBA Facility Condition Documentation for Lizemore Elementary

School Building Authority of West Virginia SBA Form 134 Data Collection Form Campus Information Sheet										
Full AE Firm Name	Chapman Technical Group	Original Construction Yr.	1952	<div style="text-align: center;">School Photo</div> 						
County Name	Clay	Assessment Date	09/08/18							
Campus Name	Lizemore Elementary School	Current Enrollment	188							
Campus Type	Elementary School									
School Code	016205									
<b>Pavements</b>										
System	Material	Year Installed if different from Building	Condition	SF	Notes					Message
Pedestrian Pavements	Concrete		3 - Average	1,150						
Site Pavements - Parking	Asphalt		2 - Below Average	4,300	2,500 paved, 1,800 unpaved					
<b>Permanent Buildings</b>										
Record	Building Name	Predominant Building Type	Include building in Assessment	Year Built	Located in Floodplain or Floodway?	GSF	Basement (Y/N)	# Floors (incl. Bsmt)	Message	Evaluation Status
1	Lizemore ES	Classroom	Y	1952	No	16,600	N	2		29 of 29 systems have been evaluated
2										
3										
4										
5										
6										
7										
8										
9										
10										
Total GSF:						16,600				
<b>Portable Buildings</b>										
Record	Building Name	Year Installed	GSF	Message						
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
Total GSF:										
<b>Overview of Findings</b>										
Lizemore Elementary School was built in 1952 and was renovated in 2007.										
The entry stoop, steps, and ramp need to be replaced. A canopy should be provided to protect the entry from inclement weather.										
The playground equipment is outdated and made of wood. The fence and playground need to be replaced.										
Existing windows are inefficient, single-pane, and need to be replaced.										
The building is multi-story and an elevator or chair lift needs to be provided.										

Reasons and Supporting Data for a Proposed School Closure or Consolidation | Page 66

## Appendix of Supporting Data

### 9. SBA Facility Condition Documentation for Lizemore Elementary

School Building Authority of West Virginia			
SBA Form 134 Data Collection Form			
Facility General Information Sheet			
<b>1 - Facility General Information Worksheet</b>			
<b>LEA ID:</b>	016205	<b>Assessment Date:</b>	09/08/19
<b>County:</b>	Clay	<b>Total Gross Square Feet:</b>	16,600
<b>Facility Name:</b>	Lizemore Elementary School	<b>Original Year of Construction:</b>	1952
<b>Energy Indexes</b>			
(List the total amount of each fuel source used for one year)			
<b>Source (Units)</b>	<b>Consumption per Year</b>	<b>Conversion (BTU/Unit)</b>	<b>Total BTU</b>
Electric (Kilowatt-Hrs)	140,547	3,412	479,566,041
Natural Gas (MCF) --OR--	532	1,037,000	551,684,000
Natural Gas (Decootherms)		1,000,000	-
Coal (Tons)		24,000,000	-
#2 Fuel Oil (Gallons)		138,874	-
Propane (Pounds)		21,600	-
Used Oil (Gallons)		125,000	-
Wood Chips (Tons)		16,500,000	-
Other (specify)			
Amount:			
Units:			-
Total BTU:			1,031,250,041
Energy Utilization Index (EUI):			62,123

## Appendix of Supporting Data

### 9. SBA Facility Condition Documentation for Lizemore Elementary

School Building Authority of West Virginia			
SBA Form 134 Data Collection Form			
Site Evaluation Sheet			
LEA ID:	016205	Assessment Date:	09/08/19
County:	Clay	Total Gross Square Feet:	16,600
Facility Name:	Lizemore Elementary School	Original Year of Construction:	1952
<b>2 - Site Evaluation Worksheet</b>			
<b>Site</b>			
City or Rural:	Rural		
Actual Acres:	5		
Useable Acres:	5		
Site adequate for expansion:	Yes		
Are public parks/areas adjacent:	No		
% site out of flood plain:	100%		
% site in flood plain:	0%		
Site Remarks:			
Overall Site Condition:	3-Average		
<b>Drainage</b>			
Drainage Remarks:			
Overall Drainage Condition:	3-Average		
<b>Parking</b>			
Parking Adequately Lit:	No		
Adequacy of Parking:	2-Below Average		
Parking Remarks:	Parking gravel, not well defined, not well lit		
Overall Parking Condition:	2-Below Average		
<b>Bus Loading</b>			
Bus Loading Adequate:	Yes		
Bus Loading Remarks:	Road through campus		
Overall Bus loading Condition:	2-Below Average		
<b>Access Roads</b>			
Adequacy of On-Site Access Roads:	2-Below Average		
Adequacy of Off-Site Access Roads:	3-Average		
Access Roads Remarks:			
Overall Access Road Condition:	2-Below Average		
<b>Playfields/Playcourts</b>			
Adequacy of Playfields:	2-Below Average		
Adequacy of Playcourts:	3-Average		
Playfields/Playcourts Remarks:	Wood playgrounds, need replaced		
Overall Playfield/Playcourts Condition:	2-Below Average		

## Appendix of Supporting Data

### 9. SBA Facility Condition Documentation for Lizemore Elementary

<b>Site Utilities</b>			
<b>Electrical Services:</b>			
Phase:	1		
Voltage:	240		
Amps:	200		
Electric Utility Company:	Appalachian Power		
Main Service Feed into Building:	Overhead		
Electrical Service Remarks:			
Overall Electrical Service Condition:	3-Average		
<b>Fuel Sources:</b>			
Natural Gas:	Yes		
Coal:			
Fuel Oils:			
Propane:			
Other (Specify):			
Fuel Line Size (inches):	2"		
Fuel Utility Company:	Mountaineer Gas		
Fuel Sources Remarks:			
Overall Fuel Sources Condition:	3-Average		
<b>Water Sources:</b>			
Public:	Yes		
Well:	No		
Water Line Size (inches):			
Water Utility Company:	Clay PSD		
Water Sources Remarks:			
Overall Water Sources Condition:	3-Average		
<b>Sewage Systems:</b>			
Public:	No		
Septic:	Yes		
Other (Specify):			
Public Service District (PSD):	N/A		
Sewage System Remarks:	One septic tank and drainfield serving kitchen and gym, one for main building		
Overall Sewage System Condition:	3-Average		

## Appendix of Supporting Data

### 9. SBA Facility Condition Documentation for Lizemore Elementary

School Building Authority of West Virginia			
SBA Form 134 Data Collection Form			
Building Component Evaluation Sheet			
LEA ID:	016205	Assessment Date:	09/08/19
County:	Clay	Total Gross Square Feet:	16,600
Facility Name:	Lizemore Elementary School	Original Year of Construction:	1952
<b>3 - Building Component Evaluation Worksheet</b>			
<b>Building Structures:</b>			
Type:	Load Bearing Masonry		
Building Structures Remarks:			
Overall Building Structure Condition:	3-Average		
<b>Floor Structures:</b>			
Steel Joist/Concrete (floor area SF):			
Wood Joists (floor area SF):	8,300		
Slab on Grade (floor area SF):	8,300		
Other (specify) / Floor area SF:			
Floor Structure Remarks:			
Overall Floor Structure Condition:	3-Average		
<b>Roof:</b>			
Roof Structure:	Steel Joists		
Roof Structures Remarks:	Steel in gym area, wood joists in main building		
Overall Roof Condition:	3-Average		
<b>Building Systems:</b>			
The systems below are addressed in the FCA data collection tool.			
Roof Coverings			
Wall Finishes			
Ceiling Finishes			
Floor Finishes			
Doors			
Windows			
HVAC			
Electrical			
Fire Alarm			

## Appendix of Supporting Data

### 9. SBA Facility Condition Documentation for Lizemore Elementary

<b>Technology Infrastructure:</b>			
Sufficient Electrical Capacity:	Yes	4-Above Average	
Power Receptacles Availability:	Yes	3-Average	
ID Network Type (if available):	Yes	4-Above Average	
Inventory Records Hardware	Yes	3-Average	
Other (specify):			
Deficiencies:			
Technology Remarks:			
Overall Technology Infrastructure Condition	3-Average		
<b>Technology Assessment:</b>			
Teacher Training:	3-Average		
Software Use:	3-Average		
Purchasing Practices:	3-Average		
Network Administration:	3-Average		
Inventory Records	3-Average		
Other (specify):			
Deficiencies:			
Technology Remarks:			
Overall Technology Condition:	3-Average		
<b>School Access Safety Audit:</b>			
Planning:	3-Average		
Deterrence:	3-Average		
Detection:	3-Average		
Delay:	3-Average		
Communication:	3-Average		
Evacuation:	3-Average		
Safety Remarks:	No mantrap		
Overall Access Safety Condition:	3-Average		



## Appendix of Supporting Data

### 9. SBA Facility Condition Documentation for Lizemore Elementary

School Building Authority of West Virginia					
SBA Form 134 Data Collection Form					
School Improvement Cost Summary Sheet					
LEA ID:	016205			Assessment Date:	09/08/19
County:	Clay			Total Gross Square Feet:	16600
Facility Name:	Lizemore Elementary School			Original Year of Construction:	1952
Design Capacity Enrollment:	161				
<i>Please note, the current-year costs shown below are intended to provide a Rough Order of Magnitude (ROM) estimate of costs. While they are appropriate for high-level</i>					
Improvement Item					
<b>1. Site Work</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Land Acquisition	Acres			\$ -	
Excavation/Grade	CUB FT			\$ -	
Drainage	LIN FT			\$ -	
Walks (6 ft wide)	SQ FT	432	\$ 250.00	\$ 108,000.00	Replace stoop, stairs, ramp and canopy at main entry
Parking	SQ FT			\$ -	
Bus Loading	SQ FT			\$ -	
Roads	SQ FT			\$ -	
Playing Fields	SQ FT			\$ -	
Other (Describe in 'Remarks')	ALL	1	\$ 40,000.00	\$ 40,000.00	Playground equipment and fence
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
<b>Sub-Total</b>				\$ 148,000.00	
<b>2. Renovations, Exterior</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Wall Structure	SQ FT			\$ -	
Floor Structure	SQ FT			\$ -	
Roof Structure	SQ FT			\$ -	
Wall Facing	SQ FT			\$ -	
Windows	EACH	46	\$ 2,000.00	\$ 92,000.00	
Doors/Frames	EACH			\$ -	
Roofing	SQ FT			\$ -	
Coping/Parapet	LIN FT			\$ -	
Painting	SQ FT			\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
<b>Sub-Total</b>				\$ 92,000.00	
<b>3. Renovations, Interior</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Floor Covering	SQ FT			\$ -	
Patch & Painting	SQ FT			\$ -	
Ceiling Finish	SQ FT			\$ -	
Plumbing	SQ FT			\$ -	
Heating/Ventilating	SQ FT			\$ -	
Air Conditioning	SQ FT			\$ -	
Lighting	SQ FT			\$ -	
Wiring	SQ FT			\$ -	
Fire Alarm	SQ FT			\$ -	
Communication System	SQ FT			\$ -	
Technology				\$ -	
Interior Doors	EACH			\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
<b>Sub-Total</b>				\$ -	

## Appendix of Supporting Data


### 9. SBA Facility Condition Documentation for Lizemore Elementary

4. Building Additions Including Furniture, Furnishings & Equipment	Unit	Quantity	Unit Cost	Item Cost	Remarks
Administration (ES, MS, HS)	SQ FT			\$ -	
Student Services (ES, MS, HS)	SQ FT			\$ -	
Kindergarten (ES)	SQ FT			\$ -	
Primary (ES)	SQ FT			\$ -	
Media Center (ES)	SQ FT			\$ -	
Basic (MS, HS)	SQ FT			\$ -	
Reading (MS, HS)	SQ FT			\$ -	
Health Education (MS, HS)	SQ FT			\$ -	
Computer Lab (ES, MS, HS)	SQ FT			\$ -	
Inst. Mat. Center (MS, HS)	SQ FT			\$ -	
Home Economics (MS, HS)	SQ FT			\$ -	
Art (ES, MS, HS)	SQ FT			\$ -	
Ind. Technology (MS, HS)	SQ FT			\$ -	
Music (ES, MS, HS)	SQ FT			\$ -	
Physical Education (MS, HS)	SQ FT			\$ -	
Auditorium (MS, HS)	SQ FT			\$ -	
Special Education (ES, MS, HS)	SQ FT			\$ -	
Multi-Purpose (ES)	SQ FT			\$ -	
Kitchen (ES, MS, HS)	SQ FT			\$ -	
Dining (MS, HS)	SQ FT			\$ -	
Business Education (MS)	SQ FT			\$ -	
Co-Op Education (MS)	SQ FT			\$ -	
Drivers Education (MS)	SQ FT			\$ -	
Staff/Faculty (ES, MS, HS)	SQ FT			\$ -	
Toilets/Fixtures (ES, MS, HS)	SQ FT			\$ -	
Storage General (ES, MS, HS)	SQ FT			\$ -	
Storage Instructional (ES, MS, HS)	SQ FT			\$ -	
Custodial (ES, MS, HS)	SQ FT			\$ -	
Mechanical (MS, HS)	SQ FT			\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
Subtotal of Building Additions (SQ FT)		0			
Circulation	30%	0		\$ -	
<b>Sub-Total</b>				\$ -	
5. Special Construction	Unit	Quantity	Unit Cost	Item Cost	Remarks
Elevator	EACH	1	\$ 250,000.00	\$ 250,000.00	
Sprinkler Systems	SQ FT			\$ -	
Kitchen Equipment	ALL	1	\$ 135,000.00	\$ 135,000.00	Replace kitchen equipment
Waste Treatment	EACH			\$ -	
Other (Describe in 'Remarks')	EACH	1	\$ 40,000.00	\$ 40,000.00	Technology upgrades
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
<b>Sub-Total</b>				\$ 425,000.00	
6. Other Special Costs		Quantity	Unit Cost	Item Cost	Remarks
Cost estimating variance factor 10%		1	\$ 66,500.00	\$ 66,500.00	Rough order of magnitude allowance, no design in place
Bid escalation to 2023		1	\$ 146,300.00	\$ 146,300.00	
				\$ -	
<b>Sub-Total</b>				\$ 212,800.00	
<b>Sub-Total of Items 1 through 6</b>				\$ 877,800.00	
7. Architectural/Engineering Fees	%	Quantity		Item Cost	Remarks
New Construction	8.0%	\$ -		\$ -	
Renovations	10.0%	\$ 877,800.00		\$ 87,780.00	
<b>Sub-Total</b>				\$ 87,780.00	



## Appendix of Supporting Data

### 10. SBA Facility Condition Documentation for Clay Elementary

School Building Authority of West Virginia									
SBA Form 134 Data Collection Form									
Campus Information Sheet									
Full AE Firm Name	Chapman Technical Group	Original Construction Yr.	1976	<div>School Photo</div> 					
County Name	Clay	Assessment Date	07/09/19						
Campus Name	Clay Elementary	Current Enrollment	400						
Campus Type	Elementary School								
School Code	016202								
Pavements									
System	Material	Year Installed if different from Building	Condition	SF	Notes			Message	
Pedestrian Pavements	Concrete		3 - Average	2,250					
Site Pavements - Parking	Unpaved		2 - Below Average	3,800	3,000 sf unpaved, 800 sf paved				
Permanent Buildings									
Record	Building Name	Predominant Building Type	Include building in Assessment	Year Built	Located in Floodplain or Floodway?	GSF	Basement (Y/N)	# Floors (incl. Bsmt)	Evaluation Status
1	Clay County ES	Classroom	Y	1956	No	49,090	N	3	29 of 29 systems have been evaluated
Total GSF:						49,090			
Portable Buildings									
Record	Building Name	Year Installed	GSF	Message					
1									
Total GSF:									
Overview of Findings									
Clay County Elementary School was built in 1956, with additions in 1997.									
Additional parking is needed for staff.									
The windows in the original building need to be replaced.									
Lighting is generally older T8 fluorescent lighting and is in need of replacement.									
Interior doors are worn and need to be replaced.									
Restrooms need to be renovated.									
Kitchen equipment will need to be replaced within the next 10 years.									
Technology upgrades are needed.									

## Appendix of Supporting Data

### 10. SBA Facility Condition Documentation for Clay Elementary

School Building Authority of West Virginia						
SBA Form 134 Data Collection Form						
Building Information Sheet						
Building	Clay County ES	Year Built	1956			
Gross Square Feet	49,090	Basement (Y/N)	N	# Floors	3	
System	Material	Count	Year Installed if	Condition	Notes	29 of 29 systems have been evaluated
Messages						
<b>Conveying Systems</b>	Elevator (3) Stops	1	1998	3 - Average		
Electrical - Branch Wiring				3 - Average		
<b>Electrical - Lighting</b>	Fluorescent			2 - Below Average	T8 lamps, some T5	
Electrical - Emergency Lighting and Exit Signs				3 - Average		
Electrical - Service and Distribution				3 - Average		
<b>Equipment &amp; Furnishings - Institutional Equipment</b>	Includes Commercial Kitchens			3 - Average	Kitchen equipment will need replaced	
<b>Exterior Enclosure - Exterior Doors</b>	Aluminum			3 - Average		
<b>Exterior Enclosure - Exterior Wall Finishes</b>	Masonry			3 - Average		
<b>Exterior Enclosure - Exterior Windows</b>	Single Pane, Fixed, All frame types			2 - Below Average	Aluminum	
Fire Protection - Fire Alarm & Detection				3 - Average		
Fire Protection - Sprinklers and Standpipes				3 - Average		
HVAC - Terminal & Package Units				3 - Average	25 Rooftop, 9 multi-zone units. Unit heaters over doors.	If Terminal & Package Units are present, Cooling & Heat Generating Systems cannot be present.
HVAC - Distribution System				3 - Average		
HVAC - Heat Generating Systems				Not Present		Please confirm absence of system with Facility Manager.
HVAC - Cooling Generating Systems				Not Present		Please confirm absence of system with Facility Manager.
HVAC - Controls and Instrumentation				3 - Average		
<b>Interior Construction - Interior Doors</b>	Solid Core Wood			3 - Average		
Interior Construction - Specialties and Casework				3 - Average		
<b>Interior Finishes - Ceiling Finishes</b>	Exposed			3 - Average	27,000 sf exposed, 21,730 sf acoustic tile	
<b>Interior Finishes - Floor Finishes</b>	Vinyl Composition Tile			3 - Average		
Interior Finishes - Gymnasium Floor Finishes				3 - Average	VCT gym floor	
<b>Interior Finishes - Wall Finishes</b>	Painted CMU			3 - Average		
Plumbing - Domestic Water Distribution				3 - Average		
<b>Plumbing - Fixtures</b>	Manual			3 - Average		
Plumbing - Rain Water Drainage				3 - Average		
Plumbing - Sanitary Sewer				3 - Average		
<b>Roofing - Roof Coverings</b>	Membrane, Direct Glue			3 - Average		
Security System				3 - Average	No man trap	
Technology Infrastructure				3 - Average		

## Appendix of Supporting Data

### 10. SBA Facility Condition Documentation for Clay Elementary

SBA Form 134 Data Collection Form			
Facility General Information Sheet			
1 - Facility General Information Worksheet			
LEA ID:	016202	Assessment Date:	07/09/19
County:	Clay	Total Gross Square Feet:	49,090
Facility Name:	Clay Elementary School	Original Year of Construction:	1976
<b>Energy Indexes</b>			
(List the total amount of each fuel source used for one year)			
<b>Source (Units)</b>	<b>Consumption per Year</b>	<b>Conversion (BTU/Unit)</b>	<b>Total BTU</b>
Electric (Kilowatt-Hrs)	483,270	3,412	1,648,984,898
Natural Gas (MCF) --OR--	896	1,037,000	929,152,000
Natural Gas (Decootherms)		1,000,000	-
Coal (Tons)		24,000,000	-
#2 Fuel Oil (Gallons)		138,874	-
Propane (Pounds)		21,600	-
Used Oil (Gallons)		125,000	-
Wood Chips (Tons)		16,500,000	-
Other (specify)			
Amount:			
Units:			-
Total BTU:			2,578,136,898
Energy Utilization Index (EUI):			52,519



## Appendix of Supporting Data

### 10. SBA Facility Condition Documentation for Clay Elementary

School Building Authority of West Virginia			
SBA Form 134 Data Collection Form			
Site Evaluation Sheet			
<b>LEA ID:</b>	016202	<b>Assessment Date:</b>	07/09/19
<b>County:</b>	Clay	<b>Total Gross Square Feet:</b>	49,090
<b>Facility Name:</b>	Clay Elementary School	<b>Original Year of Construction:</b>	1976
<b>2 - Site Evaluation Worksheet</b>			
<b>Site</b>			
City or Rural:	City		
Actual Acres:	4		
Useable Acres:	4		
Site adequate for expansion:	No		
Are public parks/areas adjacent:	No		
% site out of flood plain:	100%		
% site in flood plain:	0%		
Site Remarks:			
Overall Site Condition:	3-Average		
<b>Drainage</b>			
Drainage Remarks:			
Overall Drainage Condition:	3-Average		
<b>Parking</b>			
Parking Adequately Lit:	No		
Adequacy of Parking:	2-Below Average		
Parking Remarks:	Most parking is gravel, not will lit, and remote from school		
Overall Parking Condition:	2-Below Average		
<b>Bus Loading</b>			
Bus Loading Adequate:	Yes		
Bus Loading Remarks:	Bus loading on street. No other option.		
Overall Bus loading Condition:	3-Average		
<b>Access Roads</b>			
Adequacy of On-Site Access Roads:	3-Average		
Adequacy of Off-Site Access Roads:	3-Average		
Access Roads Remarks:			
Overall Access Road Condition:	3-Average		
<b>Playfields/Playcourts</b>			
Adequacy of Playfields:	3-Average		
Adequacy of Playcourts:	2-Below Average		
Playfields/Playcourts Remarks:	Playground and playcourt are remote from school.		
Overall Playfield/Playcourts Condition:	3-Average		

## Appendix of Supporting Data

### 10. SBA Facility Condition Documentation for Clay Elementary

<b>Site Utilities</b>				
<b>Electrical Services:</b>				
Phase:	3			
Voltage:	440			
Amps:	2000			
Electric Utility Company:	Black Diamond Power			
Main Service Feed into Building:	Overhead			
Electrical Service Remarks:				
Overall Electrical Service Condition:	3-Average			
<b>Fuel Sources:</b>				
Natural Gas:	Yes			
Coal:				
Fuel Oils:				
Propane:				
Other (Specify):				
Fuel Line Size (inches):	4"			
Fuel Utility Company:	Mountaineer Gas			
Fuel Sources Remarks:				
Overall Fuel Sources Condition:	3-Average			
<b>Water Sources:</b>				
Public:	Yes			
Well:				
Water Line Size (inches):	6"			
Water Utility Company:	Town of Clay			
Water Sources Remarks:	4" service to 1976 portion of building			
Overall Water Sources Condition:	3-Average			
<b>Sewage Systems:</b>				
Public:	Yes			
Septic:				
Other (Specify):				
Public Service District (PSD):	Town of Clay			
Sewage System Remarks:				
Overall Sewage System Condition:	3-Average			

## Appendix of Supporting Data

### 10. SBA Facility Condition Documentation for Clay Elementary

School Building Authority of West Virginia			
SBA Form 134 Data Collection Form			
Building Component Evaluation Sheet			
<b>LEA ID:</b>	016202	<b>Assessment Date:</b>	07/09/19
<b>County:</b>	Clay	<b>Total Gross Square Feet:</b>	49,090
<b>Facility Name:</b>	Clay Elementary School	<b>Original Year of Construction:</b>	1976
<b>3 - Building Component Evaluation Worksheet</b>			
<b>Building Structures:</b>			
Type:	Load Bearing Masonry		
Building Structures Remarks:			
Overall Building Structure Condition:	3-Average		
<b>Floor Structures:</b>			
Steel Joist/Concrete (floor area SF):	47,700		
Wood Joists (floor area SF):			
Slab on Grade (floor area SF):	34,000		
Other (specify) / Floor area SF:			
Floor Structure Remarks:			
Overall Floor Structure Condition:			
<b>Roof:</b>			
Roof Structure:	Steel Joists		
Roof Structures Remarks:			
Overall Roof Condition:	3-Average		
<b>Building Systems:</b>			
The systems below are addressed in the FCA data collection tool.			
Roof Coverings			
Wall Finishes			
Ceiling Finishes			
Floor Finishes			
Doors			
Windows			
HVAC			
Electrical			
Fire Alarm			

## Appendix of Supporting Data

### 10. SBA Facility Condition Documentation for Clay Elementary

<b>Technology Infrastructure:</b>			
Sufficient Electrical Capacity:	Yes	3-Average	
Power Receptacles Availability:	Yes	3-Average	
ID Network Type (if available):	Yes	3-Average	
Inventory Records Hardware	Yes	3-Average	
Other (specify):			
Deficiencies:			
Technology Remarks:			
Overall Technology Infrastructure Condition:	3-Average		
<b>Technology Assessment:</b>			
Teacher Training:	3-Average		
Software Use:	3-Average		
Purchasing Practices:	3-Average		
Network Administration:	3-Average		
Inventory Records	3-Average		
Other (specify):			
Deficiencies:			
Technology Remarks:			
Overall Technology Condition:	3-Average		
<b>School Access Safety Audit:</b>			
Planning:	3-Average		
Deterrence:	3-Average		
Detection:	3-Average		
Delay:	3-Average		
Communication:	3-Average		
Evacuation:	3-Average		
Safety Remarks:	No man trap		
Overall Access Safety Condition:	3-Average		

## Appendix of Supporting Data

### 10. SBA Facility Condition Documentation for Clay Elementary

School Building Authority of West Virginia					
SBA Form 134 Data Collection Form					
School Improvement Cost Summary Sheet					
LEA ID:	016202			Assessment Date:	07/09/19
County:	Clay			Total Gross Square Feet:	49090
Facility Name:	Clay Elementary School			Original Year of Construction:	1976
Design Capacity Enrollment:	690				
<i>Please note, the current-year costs shown below are intended to provide a Rough Order of Magnitude (ROM) estimate of costs. While they are appropriate for high-level capital</i>					
Improvement Item					
<b>1. Site Work</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Land Acquisition	Acres			\$ -	
Excavation/Grade	CUB FT			\$ -	
Drainage	LIN FT			\$ -	
Walks (6 ft wide)	SQ FT			\$ -	
Parking	SQ FT	1	\$ 40,000.00	\$ 40,000.00	New parking area
Bus Loading	SQ FT			\$ -	
Roads	SQ FT			\$ -	
Playing Fields	SQ FT			\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
<b>Sub-Total</b>				<b>\$ 40,000.00</b>	
<b>2. Renovations, Exterior</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Wall Structure	SQ FT			\$ -	
Floor Structure	SQ FT			\$ -	
Roof Structure	SQ FT			\$ -	
Wall Facing	SQ FT			\$ -	
Windows	EACH	50	\$ 2,500.00	\$ 125,000.00	Replace windows at original section of building
Doors/Frames	EACH			\$ -	
Roofing	SQ FT			\$ -	
Coping/Parapet	LIN FT			\$ -	
Painting	SQ FT			\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
<b>Sub-Total</b>				<b>\$ 125,000.00</b>	
<b>3. Renovations, Interior</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Item Cost</b>	<b>Remarks</b>
Floor Covering	SQ FT			\$ -	
Patch & Painting	SQ FT			\$ -	
Ceiling Finish	SQ FT			\$ -	
Plumbing	SQ FT			\$ -	
Heating/Ventilating	SQ FT			\$ -	
Air Conditioning	SQ FT			\$ -	
Lighting	SQ FT	49,090	\$ 10.00	\$ 490,900.00	
Wiring	SQ FT			\$ -	
Fire Alarm	SQ FT			\$ -	
Communication System	SQ FT			\$ -	
Technology				\$ -	
Interior Doors	EACH	40	\$ 3,400.00	\$ 136,000.00	
Other (Describe in 'Remarks')	EACH	4	\$ 100,000.00	\$ 400,000.00	Restroom renovations
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
<b>Sub-Total</b>				<b>\$ 1,026,900.00</b>	

## Appendix of Supporting Data

### 10. SBA Facility Condition Documentation for Clay Elementary

4. Building Additions Including Furniture, Furnishings & Equipment	Unit	Quantity	Unit Cost	Item Cost	Remarks
Administration (ES, MS, HS)	SQ FT			\$ -	
Student Services (ES, MS, HS)	SQ FT			\$ -	
Kindergarten (ES)	SQ FT			\$ -	
Primary (ES)	SQ FT			\$ -	
Media Center (ES)	SQ FT			\$ -	
Basic (MS, HS)	SQ FT			\$ -	
Reading (MS, HS)	SQ FT			\$ -	
Health Education (MS, HS)	SQ FT			\$ -	
Computer Lab (ES, MS, HS)	SQ FT			\$ -	
Inst. Mat. Center (MS, HS)	SQ FT			\$ -	
Home Economics (MS, HS)	SQ FT			\$ -	
Art (ES, MS, HS)	SQ FT			\$ -	
Ind. Technology (MS, HS)	SQ FT			\$ -	
Music (ES, MS, HS)	SQ FT			\$ -	
Physical Education (MS, HS)	SQ FT			\$ -	
Auditorium (MS, HS)	SQ FT			\$ -	
Special Education (ES, MS, HS)	SQ FT			\$ -	
Multi-Purpose (ES)	SQ FT			\$ -	
Kitchen (ES, MS, HS)	SQ FT			\$ -	
Dining (MS, HS)	SQ FT			\$ -	
Business Education (MS)	SQ FT			\$ -	
Co-Op Education (MS)	SQ FT			\$ -	
Drivers Education (MS)	SQ FT			\$ -	
Staff/Faculty (ES, MS, HS)	SQ FT			\$ -	
Toilets/Fixtures (ES, MS, HS)	SQ FT			\$ -	
Storage General (ES, MS, HS)	SQ FT			\$ -	
Storage Instructional (ES, MS, HS)	SQ FT			\$ -	
Custodial (ES, MS, HS)	SQ FT			\$ -	
Mechanical (MS, HS)	SQ FT			\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
Subtotal of Building Additions (SQ FT)		0			
Circulation	30%	0		\$ -	
<b>Sub-Total</b>				<b>\$ -</b>	
5. Special Construction	Unit	Quantity	Unit Cost	Item Cost	Remarks
Elevator	EACH			\$ -	
Sprinkler Systems	SQ FT			\$ -	
Kitchen Equipment	ALL	1	\$135,000	\$ 135,000.00	Kitchen equipment will need replaced
Waste Treatment	EACH			\$ -	
Other (Describe in 'Remarks')	EACH	1	\$ 45,000.00	\$ 45,000.00	Technology upgrade
Other (Describe in 'Remarks')				\$ -	
Other (Describe in 'Remarks')				\$ -	
<b>Sub-Total</b>				<b>\$ 180,000.00</b>	
6. Other Special Costs		Quantity	Unit Cost	Item Cost	Remarks
Cost estimating variance factor 10%		1	\$ 137,190.00	\$ 137,190.00	Rough order of magnitude allowance, no design in place
Bid escalation to 2023		1	\$ 301,818.00	\$ 301,818.00	
				\$ -	
<b>Sub-Total</b>				<b>\$ 439,008.00</b>	
<b>Sub-Total of Items 1 through 6</b>				<b>\$ 1,810,908.00</b>	
7. Architectural/Engineering Fees	%	Quantity		Item Cost	Remarks
New Construction	8.0%	\$ -		\$ -	
Renovations	10.0%	\$ 1,810,908.00		\$ 181,090.80	
<b>Sub-Total</b>				<b>\$ 181,090.80</b>	



## Appendix of Supporting Data

### 10. SBA Facility Condition Documentation for Clay Elementary

8. Miscellaneous	Unit	Quantity	Unit Cost	Item Cost	Remarks
Survey	EACH			\$ -	
Soil Inv.	EACH			\$ -	
Other (Describe in 'Remarks')	EACH	1	\$ 50,000.00	\$ 50,000.00	Clerk of Works
Other (Describe in 'Remarks')	EACH	1	\$ 30,000.00	\$ 30,000.00	Test, adjust, and balance
Other (Describe in 'Remarks')	EACH	1	\$ 452,727.00	\$ 452,727.00	Contractor overhead, profit, bonds, and insurance
<b>Sub-Total</b>				\$ 532,727.00	
9. Contingencies	%	Quantity		Item Cost	Remarks
New Construction	2.0%	\$ -		\$ -	
Renovations	4.0%	\$ 1,991,998.80		\$ 79,679.95	
<b>Sub-Total</b>				\$ 79,679.95	
<b>Grand Total Project Cost</b>				\$ 2,604,405.75	
<b>Reference Data from Prior Sheets (for WVDE Use Only):</b>					
Energy Utilization Index:				52,519	
Current Enrollment:				400	
Program Capacity:				812	
Utilization Calculation:				49%	
Building(s) in Floodplain/Floodway:				0	

## Appendix of Supporting Data

### 11. Proof of Receipt of Public Hearing Notices

#### AFFIDAVIT

STATE OF WEST VIRGINIA,  
COUNTY OF CLAY,

This day personally appeared before the undersigned Notary Public in and for Clay County, West Virginia, the undersigned Principal of the school set forth opposite his/her name, and upon his/her Oath states that the said undersigned Principal received and posted the annexed and incorporated notice of proposed school closure and consolidation hearings at the entrance door and at the Principal's office of the below designated school by the end of the day on September 20, 2023; that I will confirm on a daily basis when schools are in session that the notices are in place and that if the notices had been removed they are immediately replaced in all above-referenced locations where they will remain the entire posting period until the last day of the hearings wherein the Board voted.

Further, the Affiant saith not.

\_\_\_\_\_  
Principal's Signature

H. E. White Elementary  
Name of School

Taken subscribed and sworn to before the undersigned Notary Public on this the \_\_\_\_\_ day of \_\_\_\_\_, 2023, by \_\_\_\_\_, Principal of H. E. White Elementary.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_ .

## Appendix of Supporting Data

### 11. Proof of Receipt of Public Hearing Notices

#### AFFIDAVIT

STATE OF WEST VIRGINIA,  
COUNTY OF CLAY,

This day personally appeared before the undersigned Notary Public in and for Clay County, West Virginia, the undersigned Principal of the school set forth opposite his/her name, and upon his/her Oath states that the said undersigned Principal received and posted the annexed and incorporated notice of proposed school closure and consolidation hearings at the entrance door and at the Principal's office of the below designated school by the end of the day on September 20, 2023; that I will confirm on a daily basis when schools are in session that the notices are in place and that if the notices had been removed they are immediately replaced in all above-referenced locations where they will remain the entire posting period until the last day of the hearings wherein the Board voted.

Further, the Affiant saith not.

\_\_\_\_\_  
Principal's Signature

Lizemore Elementary  
Name of School

Taken subscribed and sworn to before the undersigned Notary Public on this the \_\_\_\_\_ day of \_\_\_\_\_, 2023, by \_\_\_\_\_,  
Principal of Lizemore Elementary.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_ .

## Appendix of Supporting Data

### 11. Proof of Receipt of Public Hearing Notices

#### AFFIDAVIT

STATE OF WEST VIRGINIA,  
COUNTY OF CLAY,

This day personally appeared before the undersigned Notary Public in and for Clay County, West Virginia, the undersigned Principal of the school set forth opposite his/her name, and upon his/her Oath states that the said undersigned Principal received and posted the annexed and incorporated notice of proposed school closure and consolidation hearings at the entrance door and at the Principal's office of the below designated school by the end of the day on September 20, 2023; that I will confirm on a daily basis when schools are in session that the notices are in place and that if the notices had been removed they are immediately replaced in all above-referenced locations where they will remain the entire posting period until the last day of the hearings wherein the Board voted.

Further, the Affiant saith not.

\_\_\_\_\_  
Principal's Signature

Clay Elementary  
Name of School

Taken, subscribed and sworn to before the undersigned Notary Public on this the \_\_\_\_\_ day of \_\_\_\_\_, 2023, by \_\_\_\_\_, Principal of Clay Elementary.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_ .

## Appendix of Supporting Data

### 11. Proof of Receipt of Impact Statement and Supporting Data

To: Philip Dobbins

From: Principal

This will acknowledge receipt of two copies of the proposed closure and consolidation Impact Statement and Supporting Data for H. E. White Elementary, Lizemore Elementary, and Clay Elementary.

_____	<u>H. E. White Elementary</u>	_____
Signature	School	Date

To: Philip Dobbins

From: Local School Improvement Council Chairperson

This will acknowledge receipt of two copies of the proposed closure and consolidation impact statement and supporting data for H.E. White Elementary, Lizemore Elementary, and Clay Elementary.

_____	<u>H. E. White Elementary</u>	_____
Signature	School	Date

## Appendix of Supporting Data

### 11. Proof of Receipt of Impact Statement and Supporting Data

To: Philip Dobbins

From: Principal

This will acknowledge receipt of two copies of the proposed closure and consolidation Impact Statement and Supporting Data for H. E. White Elementary, Lizemore Elementary, and Clay Elementary.

_____	<u>Lizemore Elementary</u> _____
Signature	School                      Date

To: Philip Dobbins

From: Local School Improvement Council Chairperson

This will acknowledge receipt of two copies of the proposed closure and consolidation impact statement and supporting data for H.E. White Elementary, Lizemore Elementary, and Clay Elementary.

_____	<u>Lizemore Elementary</u> _____
Signature	School                      Date



## Appendix of Supporting Data

### 11. Proof of Receipt of Impact Statement and Supporting Data

To: Philip Dobbins

From: Principal

This will acknowledge receipt of two copies of the proposed closure and consolidation Impact Statement and Supporting Data for H. E. White Elementary, Lizemore Elementary, and Clay Elementary.

_____	<u>Clay Elementary</u>	_____
Signature	School	Date

To: Philip Dobbins

From: Local School Improvement Council Chairperson

This will acknowledge receipt of two copies of the proposed closure and consolidation impact statement and supporting data for H.E. White Elementary, Lizemore Elementary, and Clay Elementary.

_____	<u>Clay Elementary</u>	_____
Signature	School	Date

## Appendix of Supporting Data

### 11. Proof of Receipt of Public Hearing Notices

To: Philip Dobbins

From: Trip Coordinator

This will acknowledge receipt of the public hearing notice of the closure and consolidation of H.E. White Elementary, Lizemore Elementary, and Clay Elementary. This document will remain posted until the vote for closure and consolidation occurs.

_____	<u>Clay County Schools Bus Garage</u>	_____
Signature	Location	Date

To: Philip Dobbins

From: Maintenance Director

This will acknowledge receipt of the public hearing notice of the closure and consolidation of H.E. White Elementary, Lizemore Elementary, and Clay Elementary. This document will remain posted until the vote for closure and consolidation occurs.

_____	<u>Clay County Schools Maintenance Building</u>	_____
Signature	Location	Date

## Appendix of Supporting Data

### 11. Proof of Receipt of Public Hearing Notices

To: Philip Dobbins  
From: Principal

This will acknowledge receipt of the public hearing notice of the closure and consolidation of H.E. White Elementary, Lizemore Elementary, and Clay Elementary. This document will remain posted until the vote for closure and consolidation occurs.

_____	<u>Big Otter Elementary</u>	_____
Signature	School	Date

To: Philip Dobbins  
From: Principal

This will acknowledge receipt of the public hearing notice of the closure and consolidation of H.E. White Elementary, Lizemore Elementary, and Clay Elementary. This document will remain posted until the vote for closure and consolidation occurs.

_____	<u>Clay County Middle</u>	_____
Signature	School	Date

To: Philip Dobbins  
From: Principal

This will acknowledge receipt of the public hearing notice of the closure and consolidation of H.E. White Elementary, Lizemore Elementary, and Clay Elementary. This document will remain posted until the vote for closure and consolidation occurs.

_____	<u>Clay County High</u>	_____
Signature	School	Date

## **Appendix of Supporting Data**

### **12. Proof of Public Hearing Notice for H. E. White Elementary**

Documentation will be added when Hearing Notices are published.

## **Appendix of Supporting Data**

### **13. Proof of Public Hearing Notice for Lizemore Elementary**

Documentation will be added when Hearing Notices are published.

## **Appendix of Supporting Data**

### **14. Proof of Public Hearing Notice for Clay Elementary**

Documentation will be added when Hearing Notices are published.

## **Appendix of Supporting Data**

### **15. Public Hearing Documentation for H. E. White Elementary**

Documentation will be added once hearing has occurred.



## **Appendix of Supporting Data**

### **16. Public Hearing Documentation for Lizemore Elementary**

Documentation will be added once hearing has occurred.

## **Appendix of Supporting Data**

### **17. Public Hearing Documentation for Clay Elementary**

Documentation will be added once hearing has occurred.

### **Appendix of Supporting Data**

18. Board Minutes Indicating the Action of the Clay County Board of Education to Approve Closure of H. E. White Elementary School and Lizemore Elementary School and Consolidation into Existing Clay Elementary School and approve the Comprehensive Educational Facilities Plan Application for Amendment.

Documentation will be added after meeting.

## Appendix of Supporting Data

### 19. Cover Letter Addressed to the State Superintendent of Schools



## CLAY COUNTY SCHOOLS

285 CHURCH STREET • P.O. BOX 120 • CLAY, WEST VIRGINIA 25043  
Telephone (304) 587-4266 • Fax (304) 587-4181 • [www.claycountyschools.org](http://www.claycountyschools.org)

Philip Dobbins, Superintendent  
E. Michelle Samples, Ed.D.

#### BOARD OF EDUCATION

Phoebe Nichols, President  
Brooke Jones, Vice President  
David W. Pierson, Jr., Member  
Susan Bodkins, Member  
Lolita Nutter, Member

November 15, 2023

Mrs. Michelle Blatt  
State Superintendent of Schools  
Building 6, Room 358  
1900 Kanawha Boulevard East  
Charleston, West Virginia 24305-0330

Re: Clay County Board of Education School Closure and Consolidation

Dear Mrs. Blatt,

The Clay County Board of Education requests approval for (the applicable action is checked):

- ☐ the closure of only H. E. White Elementary, to be consolidated into existing Clay Elementary at the end of 2023-2024 school year. On November 13, 2023, the Clay County Board of Education voted ?-? to approve the closure of H. E. White Elementary to be consolidated into existing Clay Elementary at the end of the 2023-2024 school year.
- ☐ the closure of only Lizemore Elementary, to be consolidated into existing Clay Elementary at the end of 2023-2024 school year. On November 13, 2023, the Clay County Board of Education voted ?-? to approve the closure of Lizemore Elementary to be consolidated into existing Clay Elementary at the end of the 2023-2024 school year.
- ☐ the closure of both H. E. White Elementary and Lizemore Elementary, to be consolidated into existing Clay Elementary at the end of 2023-2024 school year. On November 13, 2023, the Clay County Board of Education voted ?-? to approve the closure of H. E. White Elementary and Lizemore Elementary to be consolidated into existing Clay Elementary at the end of the 2023-2024 school year.

The Clay County Board of Education received approval of the new 2020-2030 Comprehensive Educational Facilities Plan by action of the West Virginia Board of Education on January 13, 2021. Although the proposed closing and consolidation of the school(s) indicated above into existing Clay Elementary was not part of the Comprehensive Educational Facilities Plan, Clay County Board of Education respectfully requests the West Virginia Board of Education review the Comprehensive Educational Facilities Plan amendment forms sent to the West Virginia Department of Education Office of School Facilities simultaneously with the impact statement and supporting data.

The implementation of this plan will provide the students with an improved learning environment in newer facilities and an enhanced educational program with specialized personnel while being fiscally responsible for all students in Clay County Schools.

The Clay County Board of Education complied with all requirements listed in West Virginia Codes 18-5-13 and 18-5-13a as well as West Virginia Board of Education Policies 6200 and 6204 as can be seen in the enclosed documentation and worked with the West Virginia Department of Education Office of School Facilities.

If you have questions concerning this matter, please feel free to contact me.

Sincerely,

Philip R. Dobbins  
Superintendent

Enclosures

Cc: Micah Whitlow, Director Office of School Facilities  
Dr. Sonya White, Deputy Superintendent  
Andy Neptune, Executive Director of West Virginia School Building Authority

## Appendix of Supporting Data

### 20. Completed Superintendent Signature Pages

#### 3.1. County Procedures

*WVDE Application for school closure and/or consolidation*

Clay County

Closure and Consolidation of H. E. White Elementary and/or Lizemore Elementary into existing Clay Elementary.

Scheduled Date of Hearing at H. E. White Elementary: November 2, 2023

Scheduled Date of Hearing at Lizemore Elementary: November 6, 2023

Scheduled Date of Hearing at Clay Elementary: November 7, 2023

Scheduled Date of County Board Vote: November 13, 2023

#### County Procedures

*This template shall be used to accumulate and present the data that is requested in Policy 6204 and W.Va. Code 18-5-13a to support the closure or consolidation of a WV public school.*

*The county shall prepare and submit an impact statement and supporting data concerning proposed school closings or consolidations to the WVBE for approval in accordance with this policy and W. Va. Code §18-5-13a. The impact statement and supporting data shall:*

- ✓ *be available for public inspection in the office of the county superintendent during the 30 days preceding the date of the public hearing; and*

*Be delivered in duplicate to the:*

- ✓ *principal of a school that is proposed to be closed or consolidated, and of any school which the county designates to receive the students who are relocated as a result of the closure or consolidation; and*
- ✓ *chair of the local school improvement council (LSIC) representing a school that is proposed to be closed or consolidated, and any school that the county designates to receive the students who are relocated as a result of the closure or consolidation.*
- ✓ *A copy of the notice of public hearings shall be posted at all schools, bus garages, and maintenance areas in the county in conspicuous working areas, for all professional and service personnel to observe.*

Philip Dobbins

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Superintendent

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Date:

## Appendix of Supporting Data

### 20. Completed Superintendent Signature Pages

#### 3.2.f. Student Educational Program

##### County Procedures

#### Analysis and Assurance of Consideration

*Complete a projected educational program improvement analysis which includes a statement of assurance that the following have been considered:*

##### *Affected School Name(s)*

##### *H. E. White Elementary*

Clay County Schools ensures an engaging educational environment for learners focusing on teaching and learning so all students obtain a quality education. Our mission statement is excellence in education through caring, commitment, and success. Along with the families of our students, our vision is to develop students who care about themselves and others, commit to lifelong learning, and succeed in an ever-changing world. We believe excellence in education through caring, commitment, and success can be achieved with skilled instruction, innovative school programs, provision of opportunities to demonstrate talents and abilities, purposeful management of student behavior, diverse student support services, and development of college and career readiness skills. With the proposed consolidation, educational programming for H. E. White Elementary will be improved with access to full time specialized staff in the areas of art, music, and wellness as well as counseling. We believe the school system can and will meet the instructional, social, emotional, and technological needs when H. E. White Elementary students consolidate with existing Clay Elementary because they will have access to innovative programs, such as Project AWARE that we cannot offer at our smaller schools. The consolidation will provide opportunities for more effective teacher collaboration and consistency of curriculum through common interdisciplinary planning by grade level and vertical teaming, both of which will assist with meeting and exceeding growth targets in response to student needs. Students will have access to an expanded curriculum, specialized staffing, and specialized resources when they consolidate with existing Clay Elementary. Instruction will be enhanced with full time staff in the areas of art, music, and wellness as well as counseling; more consistency of curriculum; and students will have access to health care each day of the week through our school nurses or the Wellness Center operated by Community Care of West Virginia. Students also will have access to a mental health care provider through Project AWARE and a licensed therapist provided by Community Care of West Virginia in the building two days a week. In order to ensure that equal educational opportunities for an effective and efficient education are provided for all of our students, it is necessary to structure a system of curriculum and instruction that meets all federal, state, and local rules and regulations.

##### *Lizemore Elementary*

Clay County Schools ensures an engaging educational environment for learners focusing on teaching and learning so all students obtain a quality education. Our mission statement is excellence in education through caring, commitment, and success. Along with the families of our students, our vision is to develop students who care about themselves and others, commit to lifelong learning, and succeed in an ever-changing world. We believe excellence in education through caring, commitment, and success can be achieved with skilled instruction, innovative school programs, provision of opportunities to demonstrate talents and abilities, purposeful management of student behavior, diverse student support services, and development of college and career readiness skills. With the proposed consolidation, educational programming for Lizemore Elementary will be improved with access to full time specialized staff in the areas of

art, music, and wellness as well as counseling. We believe the school system can and will meet the instructional, social, emotional, and technological needs when Lizemore Elementary students consolidate with existing Clay Elementary because they will have access to innovative programs, such as Project AWARE that we cannot offer at our smaller schools. The consolidation will provide opportunities for more effective teacher collaboration and consistency of curriculum through common interdisciplinary planning by grade level and vertical teaming, both of which will assist with meeting and exceeding growth targets in response to student needs. Students will have access to an expanded curriculum, specialized staffing, and specialized resources when they consolidate with existing Clay Elementary. Instruction will be enhanced with full time staff in the areas of art, music, and wellness as well as counseling; more consistency of curriculum; and students will have access to health care each day of the week through our school nurses or the Wellness Center operated by Community Care of West Virginia. Students also will have access to a mental health care provider through Project AWARE and a licensed therapist provided by Community Care of West Virginia in the building two days a week. In order to ensure that equal educational opportunities for an effective and efficient education are provided for all of our students, it is necessary to structure a system of curriculum and instruction that meets all federal, state, and local rules and regulations.

#### Clay Elementary

Clay County Schools ensures an engaging educational environment for learners focusing on teaching and learning so all students obtain a quality education. Our mission statement is excellence in education through caring, commitment, and success. Along with the families of our students, our vision is to develop students who care about themselves and others, commit to lifelong learning, and succeed in an ever-changing world. We believe excellence in education through caring, commitment, and success can be achieved with skilled instruction, innovative school programs, provision of opportunities to demonstrate talents and abilities, purposeful management of student behavior, diverse student support services, and development of college and career readiness skills. With the proposed consolidation, educational programming for Clay Elementary will continue with access to full time specialized staff in the areas of art, music, and wellness as well as counseling. We believe the school system can and will continue to meet the instructional, social, emotional, and technological needs of all students when H. E. White Elementary and Lizemore Elementary students consolidate with existing Clay Elementary. The consolidation will provide opportunities for more effective teacher collaboration and consistency of curriculum through common interdisciplinary planning by grade level and vertical teaming, both of which will assist with meeting and exceeding growth targets in response to student needs. In order to ensure that equal educational opportunities for an effective and efficient education are provided for all of our students, it is necessary to structure a system of curriculum and instruction that meets all federal, state, and local rules and regulations.

*In the preparation of the documents regarding the closure and/or consolidation of the above referenced school, the following codes and policies have been considered:*

- ✓ W. Va. 126CSR16, Policy 2419, Regulations for the Education of Students with Exceptionalities,
- ✓ W. Va. 126CSR42, Policy 2510, Assuring the Quality of Education: Regulations for Education Programs,
- ✓ W. Va. 126CSR44 et al., Policy 2520, Content Standards and Objectives for West Virginia Schools,
- ✓ W. Va. 126CSR172 Policy 6200- Handbook on Planning School Facilities,
- ✓ W. Va. 126CSR176 Policy 6204- School Closings or Consolidations

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Superintendent

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Date:

## Appendix of Supporting Data

### 20. Completed Superintendent Signature Pages

#### 3.6.a. Superintendent Verification of Board Actions

##### County Procedures

Date of Public Hearing at H. E. White Elementary: November 2, 2023

Date of Public Hearing at Lizemore Elementary: November 6, 2023

Date of Public Hearing at Clay Elementary: November 7, 2023

County Board Approval Date – November 13, 2023

Clay County requests the West Virginia Board of Education approve the following.

Closure and Consolidation of H. E. White Elementary and/or Lizemore Elementary into existing Clay Elementary

- ✓ *The county assures that the applicable sections of the W. Va. Codes §18-5-13 and §18-5-13a, and WVBE Policies 6200 and 6204 have been addressed.*
- ✓ *This action is justified by the provided supplemental data and information pertinent to the following subjects: enrollment, facilities, finance, personnel, transportation, and educational programs.*
- ✓ *Documentation of all hearings, motions, written public comments, a synopsis or transcript of verbal comments, and other actions concerning the proposed school closings and consolidations were provided in this document.*
- ✓ *All hearings were properly advertised with a class III legal advertisement.*

Philip Dobbins

*Signature of county superintendent attesting to the completion of all requirements as stated in W. Va. Codes §18-5-13 and §18-5-13a and WVBE Policies 6200 and 6204.*

---

Superintendent

---

Date



## **Appendix of Supporting Data**

21. Most current October 1<sup>st</sup> Certified Enrollment for Clay County

Documentation will be added after October 1<sup>st</sup> Certified Enrollment.

<b>School Closing and Consolidation Timeline</b>			
<b>30 Days Before Public Hearing</b>	<b>3 Weeks Before Public Hearing</b>	<b>Public Hearing For a Closing or Consolidation</b>	<b>Public Hearing Completion and Other Approval Deadlines</b>
<b>Public Postings</b>	<b>Legal Advertisement</b>		
<p>3.1.d. 10 Days before public posting, the WVDE shall receive a draft of the impact statements and supporting data.</p> <p>3.1. The county board shall prepare Impact Statements and Supporting Data concerning the proposed school closings or consolidations to be submitted to the WVBE for approval in accordance with policy 6204 and WV Code.</p> <p>3.1.a. Public Postings Be available for public inspection in the office of the county superintendent during the thirty days preceding the date of the public hearing.</p> <p>3.1.b. Notification Be delivered to the principal and LSIC chair of both closing and receiving schools.</p> <p>3.3.e. Employee Postings Notice for public hearing shall be posted in all schools, bus garages, and maintenance areas.</p>	<p>3.3. Legal Notice The county board must provide notice for the public hearing which shall be advertised through a class III legal advertisement for three weeks prior to the date of the hearing in a qualified newspaper (as defined by the WV Secretary of State) in general circulation in the locality of any school to be closed or consolidated and in the locality of any school that has been designated by the county board to receive students from the schools to be closed or consolidated.</p>	<p>3.4.a. Public Hearing</p> <p>1. Should be scheduled for a reasonable time, not to begin before 9:00am nor continue beyond 11:00pm.</p> <p>2. At least a quorum of the county board members and the county superintendent from the county shall attend and be present at the public hearing(s).</p> <p>3. A separate hearing shall be held for each school closed or consolidated and the schools designated to receive students shall also hold hearing(s).</p> <p>4. More than one hearing may be held during a given day.</p> <p>3.4.d. County Board Vote on Proposed Action After all provisions and hearings have been completed, county boards of education must take a formal vote on the closure(s).</p>	<p>3.4. Deadlines County boards of education must complete the hearing requirements on or before December 31st of the calendar year prior to the calendar year in which the closures or consolidations are to be effective. Locally funded projects related to a closure or consolidation must complete the process prior to initiation of construction.</p> <p>SBA Needs applications Before a project will be considered by the School Building Authority of WV, a school that is planned for closure, as part of their Needs Submission, shall have had its stated closure approved by the WVBE.</p> <p>5.0. Technical Assistance When planning a school closure, counties should seek technical assistance from the WVDE before their public hearing.</p>

This timeline (revised 7/14/23) is provided by the WVDE as a technical assistance tool for county boards to use in the preparation of planning their actions for a proposed school closure or consolidation. This timeline does not reduce or eliminate the requirements found in WV State Code or WVBE Policy 6204 as they relate to school closures or consolidations. This document does not replace or supplant legal assistance provided by counsel engaged to represent the county.